



BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing.

As deel van Bergrivier Munisipaliteit se werkskeppingsprogram (UITGEBREIDE PUBLIEKE WERKE PROGRAM - EPWP) is die volgende tydelike vakatures beskikbaar vir die betrokke periode soos aangedui en aangesien die vakatures tydelik van aard is, kan daar geen verwagting van hernuwing of verlenging van die kontrak of 'n permanente aanstelling wees nie.

DIREKTORAAT: GEMEENSKAPS DIENSTE

1. WETSTOEPASSINGSBEAMPTES

Porterville: 1 persoon

Piketberg: 6 persone

Veldrif: 1 persoon

Posvereistes: Graad 12 · Geldige kode B Bestuurderslisensie · Moet in besit wees van n wetstoepassingsertifikaat · Relevante ondervinding in wetstoepassings omgewing · Bevoegdheid in ten minste twee van die amptelike tale van die Wes-Kaap (Afrikaans, Engels, isiXhosa - Lees, Skryf en Praat) · GEEN KRIMINELE rekord · Moet liggaamlik fiks en geestelik gesond wees · Moet in span verband kan saamwerk · Hoë vlak van verantwoordelikheid · Moet oortyd werk wanneer nodig · Kandidate moet in die Bergrivier Munisipale Gebied woonagtig wees.

Pligte: Gemeenskapspolisiering en wetstoepassings operasies · Toepassing van munisipale verordeninge · Koördineer aktiwiteite wat verband hou met die beheer van verkeersvloei en publieke veiligheid · Nooddienste ondersteuning · Hantering en instandhouding van toerusting en voertuie · Instandhouding van werksareas · Soos nodig om inligting in die gemeenskap met munisipale voertuig uit te saai · Beheerkamerdienste te verrig · Beskerming van munisipale eiendom.

Vergoeding: R350 per dag

Werksure: 40 uur per week. Kandidate moet bereidwillig wees om na-ure en oor naweke te werk, asook om van tyd tot tyd soos vereis, in ander dele van die munisipale gebied, op versoek diens te lewer.

2. LEERLING WETSTOEPASSINGSBEAMPTES

Porterville: 1 persoon

Piketberg: 1 persoon

Posvereistes: Graad 12 · Moet werkloos wees · Tussen 18 en 35 jaar oud wees · Bevoegdheid in ten minste twee van die amptelike tale van die Wes-Kaap (Afrikaans, Engels, isiXhosa - Lees, Skryf en Praat) · GEEN KRIMINELE rekord · Moet liggaamlik fiks en geestelik gesond wees · Moet in span verband kan saamwerk · Hoë vlak van verantwoordelikheid · Moet oortyd werk wanneer nodig · Kandidate moet in die Bergrivier Munisipale Gebied woonagtig wees.

Pligte: Assisteer met gemeenskapspolisiering en misdaadvoorkomings operasies · Assisteer met die toepassing van munisipale verordeninge · Inspeksie van privaat oorgroeide erwe en munisipale oopruimtes · Nooddienste ondersteuning · Hantering en instandhouding van toerusting · Instandhouding van werksareas · Soos nodig om te assisteer met die uitsaai van inligting aan die gemeenskap · Verrig beheerkamerdienste · Beskerming van munisipale eiendom.

Opleiding: Geleentheid sal aan suksesvolle kandidate gegee word om hulle wetstoepassingsertifikaat te bekom.

Vergoeding: R250 per dag

Werksure: 40 uur per week. Kandidate moet bereidwillig wees om na-ure en oor naweke te werk, asook om van tyd tot tyd soos vereis, in ander dele van die munisipale gebied, op versoek diens te lewer.

Kontrak periode vir beide poste: 1 Julie 2022 tot 30 Junie 2023 of soos anders ooreengekom.

ALGEMEEN:

1. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalings van die Wet op Gelyke Indiensneming.
2. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
3. Alle aanstellings is onderworpe aan 'n polisieklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
4. Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
5. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 2 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
6. Gunswerving by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeelid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.

7. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbektelers verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
8. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsverklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop en waar van toepassing, 'n vaktoets af te lê.
9. Die munisipaliteit eerbiedig die bepalinge van die Wet op die Beskerming van Persoonlike Inligting. Met die inhandiging van u informasie en aansoek bevestig u dat die inligting wat u aan ons verskaf korrek is en 'n ware weergawe van u onlangse inligting.

'n Dekbrief met vermelding van ten minste twee kontakbare verwysings, vergesel van die voltooide voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by (www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (slegs een pos per aansoekvorm) moet by die Munisipale Kantore, Piketberg ingedien word of kan gepos word na Posbus 60, Piketberg, 7320 vir die aandag van Mnr. Cavin Cornelissen, om hom te bereik teen nie later nie as die sluitingsdatum.

GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.

SLUITINGSDATUM : VRYDAG, 17 JUNIE 2022 OM 15:30



BERGRIVIER MUNISIPALITEIT

Bergrivier Municipality ensures the well-being of all communities within the Bergrivier region through economic growth, social well-being, community involvement and effective management within a safe and healthy environment.

As part of Bergrivier Municipality's job creation program (EXTENDED PUBLIC WORKS PROGRAM – EPWP) the following temporary vacancies are available for the relevant period as indicated and as the vacancies are temporary in nature, there can be no expectation of renewal or extension of the contract or a permanent appointment.

DIRECTORATE: COMMUNITY SERVICES

LAW ENFORCEMENT OFFICIALS

Porterville: 1 person
Piketberg: 6 persons
Velddrif: 1 person

Job Requirements: Grade 12 · Valid code B Driving Licence · Must be in possession of a law enforcement certificate · Relevant experience in a law enforcement environment · Fluent in at least two of the official languages of the Western Cape (Afrikaans, English, isiXhosa – Read, Write and Speak) · **NO CRIMINAL** record · Must be physically and mentally fit · Ability to work as part of a team · High level of responsibility · Must work overtime when required · Candidates must reside within the Bergrivier Municipal area.

Duties: Community policing and law enforcement operations · Enforcing of Municipal by-laws · Coordinating of activities associated with traffic control and public safety · Emergency services support · Handling and maintenance of equipment and vehicles · Maintenance of work areas · Loud-hailing in the communities when needed · Perform control room services · Protection of municipal property.

Remuneration: R350 per day

Work Hours: 40 hours per week. Candidates must be willing to work after-hours and on weekends, Must also on request ,from time to time render services in other parts of the municipal area.

2. LEARNER LAW ENFORCEMENT OFFICIALS

Porterville: 1 person
Piketberg: 1 person

Job Requirements: Grade 12 · Must be unemployed · Must be between 18 and 35 years old · Fluent in at least two of the official languages of the Western Cape (Afrikaans, English, isiXhosa – Read, Write and Speak) · **NO CRIMINAL** record · Must be physically and mentally fit · Ability to work as part of a team · High level of responsibility · Must work overtime when required · Candidates must reside within the Bergrivier Municipal area.

Duties: Assisting with Community policing and law enforcement operations · Assisting with Enforcing of Municipal by-laws · Inspection of private overgrown plots and Municipal open spaces · Emergency Services support · Handling and maintenance of equipment · Maintenance of work areas · Assist with Loud-hailing in the communities when needed · Perform control room services · Protection of municipal property.

Training: Training will be provided to successful candidates to obtain Law Enforcement Certificates.

Remuneration: R250 per day

Work Hours: 40 hours per week. Candidates must be willing to work after-hours and on weekends, Must also on request, from time to time render services in other parts of the municipal area.

Contract period for both posts: 1 July 2022 till 30 June 2023 or as otherwise agreed.

GENERAL:

10. The Municipality is an equal opportunity employer and respects the provisions of the Employment Equity Act.
11. The Municipality is not bound to make any appointment.
12. All appointments are subject to a police clearance which essentially means that applicants give permission for it to be obtained.
13. Applications received after the closing date or not accompanied by the documentation mentioned below will not be considered.
14. Only shortlisted applicants will be contacted for interviews. If an applicant has not received any feedback within two weeks of the closing date, it must be accepted that their application was unsuccessful.
15. Canvassing of any councillor and/or member of the Appointment Committee and/or any staff member of the Municipality will not be allowed and will result in an immediate disqualification.
16. In addition to the minimum job requirements, incumbents may be required to perform overtime and standby duties, as well as from time to time to render services in other parts of the municipal area, as required.

17. Appointments to certain positions is subject to a security clearance and applicants will also be required to undergo an interview and evaluation process and, where applicable, to write a trade test.
18. The Municipality respects the provision of the Protection of Personal Information Act. By submitting your information and application, you confirm that the information you provide to us is correct and a true version of your recent information.

A covering letter stating at least two contactable references, accompanied by the completed prescribed application form (available upon request at Tel: 022 913 6000 or on the municipality's website at www.bergmun.org.za), a Curriculum Vitae (maximum 3 pages) and certified copies of the required qualification certificates , identity document and driving licence must be submitted to the Municipal Offices, Piketberg or can be posted to PO Box 60, Piketberg, 7320 for the attention of Mr Cavin Cornelissen to reach him by no later than the closing date.

NO FAXES OR ELECTRONIC MAILS WILL BE ACCEPTED

CLOSING DATE : FRIDAY, 17 JUNE 2022 AT 15:30