



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment. All suitably qualified candidates are encouraged to apply.

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements.

VACANCY
INTERNAL & EXTERNAL APPLICATIONS WILL BE CONSIDERED

RE-ADVERTISE:
BUILDING & LAW ENFORCEMENT INSPECTOR (VELDDRIF)
DIRECTORATE: TECHNICAL SERVICES

Requirements: Code B Driver's licence · Proficiency in at least 2 of the official languages (Afrikaans, English and Xhosa) of the Western Cape (read, write & speak) · Must be physically fit and able bodied · Required to work in all weather conditions · Required to work outside normal working hours · Must perform duties in the whole area of the municipality.

Qualifications: Matric plus relevant National technical certificate qualification
Computer Literacy (MS Office)

Experience: 0 – 2 years appropriate experience

Key Performance Areas: Conduct site visits, investigations and evaluate applications relating to building control to make sure that all legislation, standards and regulations are adhered to · Evaluate compliance · Conduct routine and general inspections · Maintain stakeholder relations and administration · Collates specific reports and forward for perusal and action · Any other related duties as requested by the immediate supervisor.

The competency level for this position is a level 1 as stipulates in Annexure A of the Municipal Staff Regulations Government Notice R890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management / Leadership Competencies
<ul style="list-style-type: none"> Organisational awareness Problem solving Planning and organizing Information management 	<ul style="list-style-type: none"> Building development control Building inspectorate customer centricity Legal administration Negotiation and influencing Ethics and professionalism 	<ul style="list-style-type: none"> Interpersonal relationships Communication Services delivery orientation 	<ul style="list-style-type: none"> Action and outcome orientation Resilience Change readiness Learning orientation Accountability and ethical conduct 	<ul style="list-style-type: none"> Team orientation Direction setting Coaching and mentoring Impact and influence

Salary:	R 222 948. 00 per annum (T09 of a Category 3 Local Authority)
Date of acceptance:	01 October 2022
Enquiries:	Mr R Stander at (022) 913 6000

GENERAL:

- A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
- The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
- The Municipality is not bound to make any appointment.
- All applicants will be subjected to police clearance with the consent of the applicant.
- Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
- Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
- Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
- In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
- Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.
- The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provide to us is true, correct and up to date.
- Preference will be given to internal and local candidates within the Bergrivier area.

12. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interests and a performance contract (where applicable) with the employer.

A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website www.bergmun.org.za) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach the **Municipal offices, Piketberg or mailed to P O Box 60, Piketberg 7320 for the attention of Ms W Terry Thomas (HR Officer Provisioning & Administration)** by no later than the closing date. **NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.**

CLOSING DATE: FRIDAY, 02 SEPTEMBER 2022 AT 14:30

ADV H LINDE
MUNICIPAL MANAGER

MN 162/2022

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P O BOX 60
PIKETBERG
7320