



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment.

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements. (Women and persons with disabilities are encouraged to also apply.)

VACANCY INTERNAL & EXTERNAL APPLICATIONS WILL BE CONSIDERED

1x FIRE FIGHTER (PIKETBERG) GD181/381/PB
1x FIRE FIGHTER (PORTERVILLE) GD182/381/PV
1x FIRE FIGHTER (VELDDRIF) GD183/381/VD
DIRECTORATE: COMMUNITY SERVICES

Qualifications: Grade 12 or higher; Fire Fighter I & II course; Hazmat awareness; First Aid Level 2; Physically and mentally fit; Medical Test NFPA 1582; No criminal record; Hazmat operational / Fire & Rescue; relevant Fire Firefighter certificate; and
Code C1 driver's license

Experience: Three (3) years' operational experience

Requirements: · Proficiency in at least two (2) of the official languages of the Western Cape (Afrikaans/English/isiXhosa- Speak, Read and Write) · Good communication skills · Interpersonal skills · Ability to function under stress / pressure · Ability to make independent decisions · Required to work outside normal working hours during emergencies · Good sight, hearing and speech ability · Ability to perform manual operations and duties on foot · Have no phobias related to acrophobia (heights), hydrophobia (water) or claustrophobia (confined spaces).

Job Purpose: Performs tasks / activities associated with firefighting services, responding to emergencies, rescue and damage control and property preservation under direction and supervision of the immediate superior through the implementation of standard operating procedures, established protocols and directives.

Key Performance Areas: Performs firefighting operational duties associated with the prevention of the outbreak or spreading of a fire, the fighting or extinguishment of a fire and the rescue of lives · Performs testing, maintenance and cleaning functions on emergency vehicles, equipment and station facilities, hydrants and hose reels as directed · Participates in continuous training in fire suppression, prevention and inspection through both simulated and on-the-job exercises · Perform administrative duties related to facility, vehicle and equipment testing and maintenance · Subject to level of competency, safely and effectively drive and operate fire response apparatus as driver / operator · Co-ordinates and controls tasks/activities associated with subordinate personnel performance, productivity and discipline · Promoting the sharing of knowledge to enhance the collective capacity and skills of officials · Responsible to part take in the Municipality's Performance Management and Development System.

The competency level for this position is a level 2 as stipulates in Annexure A of the Municipal Staff Regulations Government Notice R890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management/ Leadership Competencies
<ul style="list-style-type: none"> Community and customer focus Problem solving Negotiation and influencing Resilience Communication 	<ul style="list-style-type: none"> Fire fighting Rescue operations Special operations (hazmat, urban search and rescue) Fire safety and prevention Safety and welfare Emergency medical care Call taking and dispatch 	<ul style="list-style-type: none"> Interpersonal relationships Service delivery orientation 	<ul style="list-style-type: none"> Action and outcome orientation Resilience Change readiness Cognitive ability Learning orientation 	<ul style="list-style-type: none"> Impact and influence Team orientation Direction setting Coaching and mentoring

Salary:	R 208 740.00 per annum (T08 of a Category 3 Local Authority)
Date of acceptance:	01 July 2024 or as soon as possible
Enquiries:	Mr N Williams at 022 913 6000

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality, including a housing allowance for home owners, subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subjected to Police clearance which means that by applying for a position at the Municipality, you give us permission to obtain a Police clearance.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.
10. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirmed that the information you have provide to us is true, correct and up to date.
11. **PREFERENCE WILL ONLY BE GIVEN TO CANDIDATES WITHIN THE BERGRIVIER AREA (WC013).**
12. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interest and a performance agreement (where applicable) with the employer.

A covering letter with at least two (2) contactable references (managers, subordinates or peers), must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website www.bergmun.org.za) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach **Municipal Offices (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif) within the municipal area or posted to PO Box 60, Piketberg, 7320 or by courier to 13 Church Street, Piketberg, 7320, for the attention of Mr DF Verhoog, to reach him by no later than the closing date.**

You should note that the Municipality does not accept responsibility for applications that are mailed or sent by courier and are received late or not at all. The onus is still on you to ensure that your application reaches the municipality before the closing date.

NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.

CLOSING DATE: FRIDAY, 03 MAY 2024 AT 15:00

**ADV H LINDE
MUNICIPAL MANAGER**

MN111 /2024

**13 CHURCH STREET
P O BOX 60
PIKETBERG
7320**



BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 1 uur vanaf Kaapstad, beskik tans oor die volgende vakature en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen. (Vroue en persone met gestremdhede word aangemoedig om ook aansoek te doen.)

VAKATURE INTERNE & EKSTERNE AANSOEKE SAL OORWEEG WORD

1x BRANDBESTRYDER (PIKETBERG) GD181/381/PB

1x BRANDBESTRYDER (PORTERVILLE) GD182/381/PV

1x BRANDBESTRYDER (VELDDRIF) GD183/381/VD

DIREKTORAAT: GEMEENSKAPSDIENSTE

Kwalifikasie:

Graad 12 of hoër; Brandbestryder I & II kursus; Hazmat-bewustheid; Noodhulp Vlak 2; Fisies en geestelik fiks; Mediese toets NFPA 1582; Geen kriminele rekord nie; Hazmat operasioneel / Brand en Redding; relevant Brandbestryder sertifikaat; en Kode C1 bestuurslisensie

Ondervinding:

3 jaar relevante ondervinding

Posvereistes: Bevoegdheid in ten minste twee (2) van die amptelike tale van die Wes-Kaap (Afrikaans/Engels/isiXhosa- Praat, Lees en Skryf) · Goeie kommunikasievaardighede · Interpersoonlike vaardighede · Vermoë om onder stress / druk te funksioneer · Vermoë om onafhanklik besluite te maak · Vereis om buite normale werksure tydens noodgevallen te werk · Goeie sig-, gehoor- en spraakvermoë · Vermoë om handbepalings en pligte te voet uit te voer · Het geen fobies wat verband hou met akrofobie (hoogtes), akwafobie (water) en kloustrofobie/engtevreë (beperkte ruimtes).

Posdoel: Verrig take / aktiwiteite wat verband hou met brandweerdienste, reageer op noodgevallen, redding en skadebeheer en eiendomsbewaring onder leiding en toesig van die onmiddellike toesighouer deur die implementering van standaard bedryfsprosedures, gevestigde protokolle en voorskrifte.

Sleutel prestasie areas: Verrig brandbestrydingsoperasies wat verband hou met die voorkoming van die uitbreek of verspreiding van 'n brand, die bestryding of blus van 'n brand en die redding van lewens · Verrig toets-, instandhoudings- en skoonmaakfunksies op noodvoertuie, toerusting en stasiefasiliteite, brandkrane en slangtolle soos aangedui · Neem deel aan deurlopende opleiding in brandonderdrukking, voorkoming en inspeksie deur beide gesimuleerde en op-die-werk oefeninge · Voer administratiewe pligte uit wat verband hou met fasiliteit-, voertuig- en toerustingtoetsing en instandhouding · Onderhewig aan vlak van bevoegdheid, veilig en effektief bestuur en bedryf brandreaksieapparaat as bestuurder / operateur · Koördineer en beheer take / aktiwiteite wat verband hou met ondergeskikte personeelprestasie, produktiwiteit en dissipline · Bevordering van die deel van kennis om die kollektiewe kapasiteit en vaardighede van amptenare te verbeter · Verantwoordelik om deel te neem aan die Munisipaliteit se Prestasiebestuur- en Ontwikkelingstelsel.

Die bevoegdheidsvlak vir hierdie pos is 'n vlak 2 soos bepaal in Bylae A van die Munisipale Personeel Regulasies Staatskennisgewing R890 soos afgekondig in die Staatskoerant 45181 soos gedateer op 20 September 2021 en bestaan uit die volgende bevoegdhede:

Kern professionele vaardighede	Funksionele vaardighede	Staatsdiensoriëntering Bevoegdhede	Persoonlike vaardighede	Bestuur/ Leierskap Bevoegdhede
<ul style="list-style-type: none"> Gemeenskaps en klantefokus Probleemoplossing Onderhandeling en beïnvloeding Volharding Kommunikase Etiek en professionalisme 	<ul style="list-style-type: none"> Brandbestryding Reddingsaktiwiteite Spesiale aktiwiteite Brandveiligheid en verkoming Veiligheid en welstand Mediese nooddienste Ontvangs van oproepe en versending 	<ul style="list-style-type: none"> Interpersoonlike verhoudings Diensleweringoriëntering 	<ul style="list-style-type: none"> Aksie- en uitkomste oriëntering Volharding Gereedheid vir verandering Kognitiewe vermoë Leeroriëntering Probleemoplossing 	<ul style="list-style-type: none"> Impak en invloed Spanorientering Rigtingbepaling Afrigting en mentorskap

Salaris:	R 208 740.00 per jaar (T08 van 'n Kategorie 3 Plaaslike Owerheid)
Diensaanvaarding:	01 Julie 2024 of so spoedig moontlik
Navrae:	Mnr N Williams by 022 913 6000

ALGEMEEN:

- 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, sal betaalbaar wees en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, insluitend 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
- Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalings van die Wet op Gelyke Indiensneming.
- Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
- Alle aanstellings is onderworpe aan 'n polisieklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
- Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
- Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
- Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
- Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbektelers verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
- Aanstelling in sekere poste is onderhewig aan 'n sekerheidsklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop en waar van toepassing, 'n vaktoets af te lê.
- Die munisipaliteit eerbiedig die bepalings van die Wet op doe Beskerming van Persoonlike Inligting. Met die inhandiging van u informasie en aansoek bevestig u dat die inligting wat u aan ons verskaf korrek is, en 'n ware weergawe van u mees onlangse inligting.
- VOORKEUR SAL SLEGS VERLEEN WORD AAN PLAASLIKE KANDIDATE BINNE BERGRIVIER MUNISIPALE AREA (WC013).**
- Daar sal van suksesvolle kandidate verwag word om 'n dienskontrak, openbaarmaking van voordele en belange en 'n prestasiekontrak (waar van toepassing) met die werkgewer te onderteken.

'n Dekbrief met vermelding van ten minste twee (2) kontakbare verwysings (lynbestuurders, ondergeskiktes of eweknieë), vergesel van die voltooid voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (**slegs een pos per aansoekvorm**) kan by enige van die **onderskeie Munisipale Kantore (Aurora, Eendekuil, Redelinghuys, Piketberg, Porterville & Velddrif)** binne die munisipale gebied ingehandig word of gepos word na Posbus 60, Piketberg, 7320 of per koerier na Kerkstraat 13, Piketberg, 7320, vir die aandag van Mr. DF Verhoog, om hom te bereik teen nie later nie as die sluitingsdatum.

U moet kennis neem dat die Munisipaliteit nie verantwoordelikheid aanvaar vir aansoeke wat gepos of per koerier gestuur word en laat of glad nie ontvang word nie. Die onus berus nog steeds op u om te verseker dat u aansoek die munisipaliteit voor die sluitingsdatum bereik.

GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.

SLUITINGSDATUM : VRYDAG, 03 MEI 2024 OM 15:00

**ADV. H LINDE
MUNISIPALE BESTUURDER**

MK111 /2024

**KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320**