

Bergvriev Municipality
Section 52 Quarter 3 2022/23

Council

Internal Ref / Indicator Code	Responsible Directorate	Strategic Goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending December 2022		Quarter ending March 2023		Overall Performance for Quarter ending December 2022 to Quarter ending March 2023			
											Performance Comment	Corrective Measures	Performance Comment	Corrective Measures	Original Target	Target	Actual	R
TL56	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Number of formal households that receive piped water (credit & pre-paid water) that is connected to the municipal water infrastructure network as at 30 June 2023	Number of households which are billed for water or have prepaid meters as at 30 June 2023	Manager: Income	9	Debtors Accrual Report extracted from VESTA Financial System	Last Value	Number					0	0	0	N/A
TL57	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Number of formal households connected to the municipal electrical infrastructure network (credit & prepaid electrical metering) (Excl Eskom areas) at 30 June 2023	Number of households billed for electricity or have prepaid meters (Excl Eskom areas) at 30 June 2023 (Contour + Active meters)	Manager: Income	9 484	Debtors Accrual Report from VESTA Financial System & CONTOUR pre-paid monthly electricity report (Contour + Active meters)	Last Value	Number					0	0	0	N/A
TL58	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Number of formal households connected to the municipal waste water sanitation/ sewerage network for sewerage service, irrespective of number of water closets (toilets) at 30 June 2023	Number of households which are billed for sewerage at 30 June 2023	Manager: Income	7 423	Debtors Accrual Report extracted from VESTA Financial System	Last Value	Number					0	0	0	N/A
TL59	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Number of formal households for which refuse is removed once per week at 30 June 2023	Number of households which are billed for refuse removal at 30 June 2023	Manager: Income	9 573	Debtors Accrual Report extracted from VESTA Financial System	Last Value	Number					0	0	0	N/A
TL60	Council	Strengthen Financial Sustainability and further enhance Good Governance	To alleviate poverty	Provide free basic water to indigent households	Number of households receiving free basic water	Manager: Income	1 702	Indigent Report extracted from Vesta Financial System	Last Value	Number					0	0	0	N/A
TL61	Council	Strengthen Financial Sustainability and further enhance Good Governance	To alleviate poverty	Provide free basic electricity to indigent households	Number of households receiving free basic electricity	Manager: Income	1	Indigent Report extracted from Vesta Financial System & CONTOUR pre-paid monthly electricity report	Last Value	Number					0	0	0	N/A
TL62	Council	Strengthen Financial Sustainability and further enhance Good Governance	To alleviate poverty	Provide free basic sanitation to indigent households	Number of households receiving free basic sanitation	Manager: Income	1 502	Indigent Report extracted from Vesta Financial System	Last Value	Number					0	0	0	N/A
TL63	Council	Strengthen Financial Sustainability and further enhance Good Governance	To alleviate poverty	Provide free basic refuse removal to indigent households	Number of households receiving free basic refuse removal	Manager: Income	1 706	Indigent Report extracted from Vesta Financial System	Last Value	Number					0	0	0	N/A
TL64	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Financial viability measured into municipality's ability to meet its service debt obligations as at 30 June 2023 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant	Debt to Revenue as at 30 June 2023 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant	Manager: Budget and Treasury Office	26%	Annual Financial Statements, supported by figures as per the VESTA financial system	Last Value	Percentage					0%	0%	0%	N/A
TL65	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Financial viability measured in terms of outstanding service debtors as at 30 June 2023 (Total outstanding service debtors/ revenue received for services)	Service debtors to revenue as at 30 June 2023 (Total outstanding service debtors/ revenue received for services)	Manager: Budget and Treasury Office	36%	Annual Financial Statements, supported by figures as per the VESTA financial system	Reverse Last Value	Percentage					0%	0%	0%	N/A
TL66	Council	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Financial viability measured in terms of available cash to cover fixed operating expenditure as at 30 June 2023 ((Cash and Cash Equivalents - Unspent Conditional Grants Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Cost coverage as at 30 June 2023 ((Cash and Cash Equivalents - Unspent Conditional Grants Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Manager: Budget and Treasury Office	2	Annual Financial Statements, supported by figures as per the VESTA financial system	Last Value	Number					0	0	0	N/A

Summary of Results: Council

N/A	KPI Not Yet Applicable	11
R	KPI Not Met	0
O	KPI Almost Met	0
G	KPI Met	0
G2	KPI Well Met	0
B	KPI Extremely Well Met	0
Total KPIs:		11

Municipal Manager

Internal Ref / Indicator Code	Responsible Directorate	Strategic Goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending December 2022		Quarter ending March 2023		Overall Performance for Quarter ending December 2022 to Quarter ending March 2023				
											Performance Comment	Corrective Measures	Performance Comment	Corrective Measures	Original Target	Target	Actual	R	
TL1	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	100% compliance with Selection & Recruitment Policy when vacant posts within the 3 highest levels of management are filled subject to suitably qualified candidates	% compliance with the selection and recruitment policy and/or legislation	Municipal Manager	1%	Minutes of Council meeting for appointment of top 2 levels & appointment letter and signed service contract for level 3	Stand-Alone	Percentage	[D625] Municipal Manager: During this quarter, two new senior employees were appointed within the top 3 levels of management, namely, Director Technical Services, Mr Denwin van Turha, and Manager Administration and Legal Support Services, Ms Lizelle Roos. Both of them commenced with their employment on 1 January 2023. The council decision to appoint the Director Technical Services was taken on 25 October 2022 by full Council unanimously. (December 2022)	[D625] Municipal Manager: None required. (December 2022)	[D625] Municipal Manager: No vacant posts had to be filled within the 3 highest levels of management during this quarter. The Director Technical Services, Mr Denwin van Turha, and Manager Administration and Legal Support Services, Ms Lizelle Roos was appointed in the previous quarter, but both of them commenced with their employment on 1 January 2023. (March 2023)			100%	100%	100%	G
TL2	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Develop a framework for the alignment of the IDP and the Budget and submit to Mayco before 31 December 2022	Number of frameworks developed for the alignment between the IDP and Budget and submitted to Mayco before 31 December 2022	Strategic Manager	0	Minutes of Mayco meeting	Stand-Alone	Number	[D626] Strategic Manager: None required (December 2022)					1	1	1	G

TL3	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Evaluate the performance of all staff with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2023	% of performance evaluations of all staff with performance contracts according to the agreed upon performance contracts before 30 June 2023	Municipal Manager	100%	System generated evaluation report of evaluation session of each staff member with a performance contract	Last Value	Percentage						0%	0%	0%	N/A
TL5	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Facilitate the identification of the top 8 strategic risks of the municipality and ensure the development of a Risk Action Plan for each risk by 30 June 2023	Number of Risk Action Plans facilitated by 30 June 2023	Internal Auditor	0	Minutes of Risk committee	Accumulative	Number						0	0	0	N/A
TL6	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	MFMA Section 131(1): Ensure that any issues raised by the Auditor General in an Audit Report are addressed by 30 June 2023	% of issues raised by the Auditor General in an audit report addressed by 30 June 2023	Municipal Manager	100%	Final Audit Report of Auditor-General issued after auditing financial statements & PDO's for 2021/22 financial year	Carry Over	Percentage						0%	0%	0%	N/A
TL7	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Develop a risk based audit plan (RBAP) (MFMA Section 165(2)(a)) & submit to Audit Committee by 30 June 2023	RBAP submitted to the Audit Committee by 30 June 2023	Internal Auditor	1	Audit Committee minutes	Carry Over	Number						0	0	0	N/A
TL8	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Ensure that the outcomes of the strategic sessions during the annual IDP review process are aligned with the IDP and the budget and submitted to the Budget Steering Committee	Number of reports submitted to the Budget Steering Committee on the outcomes of the strategic sessions during the annual IDP review process	Strategic Manager	0	Minutes of Budget Steering Committee	Stand-Alone	Number			[D632] Strategic Manager: Alignment submitted to Council (March 2023)			1	1	1	G
TL9	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of transgressions initiated in terms of the Anti-Fraud and Corruption Policy	Municipal Manager	100%	Minutes of the Performance-, Risk and Audit Committee in the quarter following the applicable month	Stand-Alone	Percentage	[D633] Municipal Manager: During this quarter allegations of possible financial misconduct / fraud and corruption were brought to the attention of the Municipal Manager and handed over to the Internal Auditor for investigation. It comprise of 5 different issues. Due to lack of internal capacity, the Internal Auditor obtained permission to appoint an external consultant to investigate the 5 cases. The SCM processes were started during this quarter and will be finalised during January 2023. The Internal Auditor will report to the MM and Audit Committee as soon as the investigations are finalised. (December 2022)	[D633] Municipal Manager: None required (December 2022)	[D633] Municipal Manager: During this quarter full Council decided to institute disciplinary procedures against a Senior Manager and mandated the Municipal Manager to appoint an evidence lead and chairperson for the disciplinary process. The procedures have been completed in full by the end of February 2023. (March 2023)	[D633] Municipal Manager: None required. (March 2023)		100%	100%	100%	G
TL10	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	% of Capital budget spent as at 30 June 2023 : (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100]	% of Capital budget spent as at 30 June 2023 : (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100]	Municipal Manager	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Carry Over	Percentage			[D634] Municipal Manager: The actual spending as at 31 March 2023 is R 37 604 417.88 of the total budget of R 58 271 840.00 culminating in a percentage spending of 64%. The percentage spending including shadow cost = 92% or R 54 080 340.13. (March 2023)	[D634] Municipal Manager: Although the spending picked up since December 2022 we did not reach the 70% which is disappointing and addressed regularly with all directorates. (March 2023)		70%	70%	64%	O
TL11	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	% of Capital budget spent of the Office of the Municipal Manager as at 30 June 2023 : (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100]	% of Capital budget spent of the Office of the Municipal Manager as at 30 June 2023 : (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100]	Municipal Manager	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Carry Over	Percentage	[D635] Municipal Manager: The capital budget in the Office of the MM is divided into 3 sections namely, the office of the MM, the office of the Executive Mayor and Strategic Services. The spending of the 3 sections at the end of December 2022 is as follows: MM Office: 76.03% (R 15 206 of R 20 000) Office of the Executive Mayor (Mayor and Council): 13.24% (R 15 886 spent of R 120 000) Strategic Services: 0 % of R 1 892 609. R 310 000 was originally approved on the budget for Strategic Services for the furniture and equipment of the Youth Centre. During the adjustment budget on 13 December 2022 an additional amount of R 1 582 609 has been added for the finalisation of the next phases of the youth centre. The SCM processes for the acquisition of the tables for the Youth Centre to the amount of R 75 000 were completed before the end of December 2022, but the requisition for the successful formal quotation was only made out on 11 January 2023. Background information: Strategic Services within the Office of the MM received R 310 000 in the approved budget (May 2022) for furniture and equipment for the youth centre in Piketberg. The Manager Strategic Services approached Council during September 2022 for permission to use these funds as bridging finance for the finalisation of phase 2 of the youth centre. This was approved by Council, but later declined by the CFO. (December 2022)	[D635] Municipal Manager: Strategic Services and the Office of the Executive Mayor did not start their spending processes early enough in the financial year and did not reach the agreed target of 40% spending by the end of December 2022. The Municipal Manager will address this matter during the annual performance evaluation of the relevant manager. In the Office of the Executive Mayor, the majority of the funding was in the office of the Speaker for furniture and equipment for councillors. It is understandable that this could not yet been spent as the new offices for councillors are not sorted out yet and it could be bad financial management to buy furniture without seeing the offices first. The Directorate Technical Services was tasked to address the office requirements of councillors. (December 2022)	[D635] Municipal Manager: The capital spending in the Office of the Exec Mayor is on 21.21%. The capital spending for the Office of the MM (including Communications) is on 99.13%. The capital spending for the Economic Development (Strategic Services) is on 3.12%. Follow ups by the MM is done regularly to try and up the spending in both the Office of the Exec Mayor and Strategic Services. Both have valid reasons for the low spending levels. It is as follows: Office of the Exec Mayor: R100 000 was budgeted for new office furniture for the Councillors and that can only be spend once the actual offices have been secured to ensure that the furniture fit the actual office. Technical Services are still in the process of securing new offices for the Councillors. Strategic Services: A very large part of the funding was only published in the DoRA very late in the financial year. The R1,8 million is for the 2nd phase of the Youth Centre in Piketberg. The project manager has been appointed and the FQ for the foundations is in final stages. The material will all be procured before end of June 2023. The spending of the R310 000 for youth centre equipment (air-cons and more) is almost done. (March 2023)	[D635] Municipal Manager: Constant follow-up by the MM and requests for reports. (March 2023)		70%	70%	4.99%	R
TL12	Municipal Manager	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Ensure regular reporting to the Economic Development Portfolio Committee on progress made regarding the Small Town Regeneration Programme.	Number of reports submitted to the Economic Development Portfolio Committee	Strategic Manager	0	Minutes of Economic Development Portfolio Committee	Accumulative	Number	[D636] Strategic Manager: No business plan could be submitted yet as Cogta has not appointed the service provider yet. It is expected that the service provider will be operational in January 2023. However, monthly reports are given to the Economic Portfolio Committee on the progress made (December 2022)	[D636] Strategic Manager: No business plan could be submitted yet as Cogta has not appointed the service provider yet. It is expected that the service provider will be operational in January 2023. A report was submitted to the Economic Portfolio Committee on this matter (December 2022)	[D636] Strategic Manager: The item is a standing item on the agenda of the Economic Portfolio Committee (March 2023)			2	2	2	G

Summary of Results: Municipal Manager

N/A	KPI Not Yet Applicable		4
R	KPI Not Met		1
O	KPI Almost Met		1
G	KPI Met		5
G2	KPI Well Met		0
B	KPI Extremely Well Met		0
	Total KPIs:		11

Internal Ref / Indicator Code	Responsible Directorate	Strategic Goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending December 2022		Quarter ending March 2023		Overall Performance for Quarter ending December 2022 to Quarter ending March 2023				
											Performance Comment	Corrective Measures	Performance Comment	Corrective Measures	Original Target	Target	Actual	R	
TL13	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	The percentage of the Corporate Services capital budget actually spent on capital projects as at 30 June 2023 (Actual amount spent on capital projects/ Total amount budgeted for capital projects) X100	% of Capital budget spent as at 30 June 2023: (Actual amount spent on capital projects/ Total amount budgeted for capital projects) X 100]	Director Corporate Services	95%	AFS and Section 71 In-Year Monthly & Quarterly Budget Statement compiled from VESTA Financial System each month	Last Value	Percentage	[D637] Director Corporate Services: Total Budget: R 2 265 000.00 Total Expenditure: R 1 339 944.10 Percentage: 59.15 (December 2022)		[D637] Director Corporate Services: Total Budget: R 2 301 235.00 Total Expenditure: R 1 761 740.62 Percentage: 76.56 (March 2023)			70%	70%	76.56%	G2
TL14	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Finalise the review of the staff establishment as to comply with the timeframes of such a review within 12 months after a local government election	Number of staff establishment reports submitted to Council by 31 October 2022	Human Resources Manager	1	Minutes of EMC Meeting	Carry Over	Number	[D638] Human Resources Manager: Staff establishment was approved on 25 October 2022. (December 2022)					1	1	1	G
TL15	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of transgressions initiated in terms of the Anti-Fraud and Corruption Policy	Human Resources Manager	100%	Quarterly reports to Portfolio Committee or EMC when applicable	Stand-Alone	Percentage	[D639] Human Resources Manager: Monthly reports submitted to Corporate Services Committee. No transgressions relating to Fraud and Corruption occurred. (December 2022)		[D639] Human Resources Manager: Monthly reports submitted to Corporate Services Committee. No transgressions relating to Fraud and Corruption occurred. (March 2023)			100%	100%	100%	G
TL16	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	95 % of training budget spent by 30 June 2023 to implement the Work Place Skills Plan (Total amount spent on training/Total amount budgeted)x100)	% of the training budget spent by 30 June 2023 to implement the Work Place Skills Plan	Director Corporate Services	95%	Monthly Trial Balance Report & Quarterly Budget Statement	Last Value	Percentage	[D640] Director Corporate Services: Total Budget: R 208 000 Total Expenditure: R 106 441.50 51.17% (December 2022)		[D640] Director Corporate Services: Total Budget: R 178 330 Total Expenditure: R 120 455.50 67.55% (March 2023)			60%	60%	67.55%	G2
TL17	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Develop an annual departmental strategy for Human Resources and submit to Portfolio Committee by 15 December 2022	No of strategies submitted to Portfolio Committee by 15 December 2022	Human Resources Manager	1	Minutes of Corporate Services Portfolio Committee	Carry Over	Number	[D641] Human Resources Manager: Human resource Strategy and Implementation plan was submitted to the Portfolio Committee on 7 December 2022. (December 2022)					1	1	1	G
TL18	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Develop an annual departmental strategy for Planning and Development and submit to Portfolio Committee by 15 December 2022	No of strategies submitted to Portfolio Committee by 15 December 2022	Manager Planning and Development	1	Minutes of Corporate Services Portfolio Committee	Carry Over	Number	[D642] Manager Town Planning and Environmental Management: departmental strategy for Town Planning and Environmental Services was submit to Portfolio Committee. (December 2022)					1	1	1	G
TL19	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Evaluate the performance of all staff with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2023	% of performance evaluations of all staff with performance contracts according to the agreed upon performance contracts before 30 June 2023	Director Corporate Services	100%	Minutes of evaluation session of each staff member with a performance contract	Last Value	Percentage						0%	0%	0%	N/A
TL20	Corporate Services	Sustainable and inclusive living environment	To conserve and manage the natural environment and mitigate the impacts of climate change	Ensure public environmental awareness and education	Number of reports submitted to the Portfolio Committee regarding environmental education conducted with the public	Manager Planning and Development	0	Minutes of Corporate Services Portfolio Committee	Carry Over	Number	[D644] Manager Town Planning and Environmental Management: Public environmental awareness and education was reported to the Portfolio Committee as part of the Departmental monthly report. (December 2022)					1	1	1	G
TL21	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	100% of all complaints registered on IMIS are being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	% of complaints registered on IMIS being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	Director Corporate Services	100%	Minutes of Corporate Services Portfolio Committee meetings	Stand-Alone	Percentage	[D645] Director Corporate Services: All complaints registered on IMIS were adhered to and reports were submitted to Corporate Portfolio Committee: * 02 November 2022 * 07 December 2022 (December 2022)		[D645] Director Corporate Services: All complaints registered on IMIS were adhered to and reports were submitted to Corporate Portfolio Committee: * 08 February 2023 * 08 March 2023 (March 2023)			100%	100%	100%	G
TL22	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Ensure that selection and recruitment interviews are completed for all vacancies within 3 months from date of approval of requisition and report to Corporate Services Portfolio Committee quarterly	Number of reports submitted to the Corporate Services Portfolio Committee	Director Corporate Services	0	Minutes of Corporate Services Portfolio Committee	Accumulative	Number	[D646] Director Corporate Services: Reports were submitted to the following Portfolio Committees: * 02 November 2022 * 07 December 2022 (December 2022)		[D646] Director Corporate Services: Reports were submitted to the following Portfolio Committees: * 08 March 2023 * 05 April 2023 (March 2023)			2	2	2	G
TL23	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Ensure that disciplinary hearings commenced within 3 months from and submit reports to the Corporate Services Portfolio Committee quarterly	Number of reports submitted to the Corporate Services Portfolio Committee	Director Corporate Services	0	Minutes of Corporate Services Portfolio Committee	Accumulative	Number	[D647] Director Corporate Services: Reports were submitted to the following Portfolio Committees: * 02 November 2022 * 07 December 2022 (December 2022)		[D647] Director Corporate Services: Reports were submitted to the following Portfolio Committees: * 08 March 2023 * 05 April 2023 (March 2023)			2	2	2	G
TL24	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Develop a Succession Planning Policy to ensure that staff can qualify for senior positions when available and submit to Mayco by 31 March 2023	Number of Succession Planning Policies submitted to Mayco by 31 March 2023	Director Corporate Services	0	Minutes of Mayco	Stand-Alone	Number			[D648] Director Corporate Services: The Succession Planning Policy was approved by the Executive Mayoral Committee on 28 March 2023. (March 2023)			1	1	1	G
TL25	Corporate Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Ensure that the administrative offices of Bergvriër Municipality in Piketberg, Velddrif and Porterville has fibre/wifi available subject to available budget and submit report to Corporate Services Portfolio Committee by 30 June 2023	Number of reports submitted to the Corporate Services Portfolio Committee on availability of fibre/wifi for all municipal offices before 30 June 2023	Director Corporate Services	0	Minutes of Corporate Services Portfolio Committee	Stand-Alone	Number						0	0	0	N/A

Summary of Results: Corporate Services

N/A	KPI Not Yet Applicable	2
R	KPI Not Met	0
O	KPI Almost Met	0
G	KPI Met	9
G2	KPI Well Met	2
B	KPI Extremely Well Met	0
Total KPIs:		13

Financial Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending December 2022		Quarter ending March 2023		Overall Performance for Quarter ending December 2022 to Quarter ending March 2023				
											Performance Comment	Corrective Measures	Performance Comment	Corrective Measures	Original Target	Target	Actual	R	
TL44	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Improve the net debt collection period by 30 June 2023	Number of outstanding debtor days by 30 June 2023	Accountant: Credit Control	120	Annual Financial Statements, supported by figures as per the VESTA financial system	Last Value	Number						0	0	0	N/A
TL45	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To grow and diversify our revenue and ensure value for money-services	Monitor virements in the operational budget in accordance with the MFMA to enable efficient and effective service delivery and submit reports to the Finance Portfolio Committee on a quarterly basis	Number of reports submitted to the Finance Portfolio Committee to monitor virements in the operational budget in accordance with the MFMA to enable efficient and effective service delivery	Head: Assets & Supply Chain Management	4	Minutes of the following Finance Portfolio Committee	Accumulative	Number	[D669] Head: Assets & Supply Chain Management: Monitor virements in the operational budget in accordance with the MFMA to enable efficient and effective service delivery and submit reports to the Finance Portfolio Committee on a quarterly basis [TL45] (December 2022)		[D669] Head: Assets & Supply Chain Management: Monitor virements in the operational budget in accordance with the MFMA to enable efficient and effective service delivery and submit reports to the Finance Portfolio Committee on a quarterly basis [TL45] (March 2023)			2	2	2	G

TL46	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To grow and diversify our revenue and ensure value for money-services	Conduct 1 series of workshops in the 3 major towns to business on compliance with municipal SCM regulation requirements to promote business opportunities in Bergrivier Municipal Area through the municipal budget by 31 December 2022	Number of series of workshops conducted to businesses on compliance with SCM regulation requirements by 31 December 2022	Head: Assets & Supply Chain Management	1	Attendance register of workshops conducted	Carry Over	Number	[D670] Head: Assets & Supply Chain Management: Conduct 1 series of workshops in the 3 major towns to business on compliance with municipal SCM regulation requirements to promote business opportunities in Bergrivier Municipal Area through the municipal budget by 31 December 2022 [TL46] (December 2022)				1	1	1	G
TL47	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To grow and diversify our revenue and ensure value for money-services	Draft and submit a write-off of irrecoverable debt policy and submit to Mayoral Committee and Council- for consideration before end of March 2023	Number of policies drafted and submitted for the writing off of irrecoverable debt to Mayor and Council before end of March 2023	Manager: Income	2	Minutes of following Financial Portfolio Committee Meeting	Accumulative	Number	[D671] Manager: Income: The Finance Portfolio Committee resolved that no further write-offs will be considered before the Bad Debt write-off policy is approved. The write-off policy was workshoped with the Finance Portfolio Committee and will be tabled for approval in February 2023 after which the report for the writing off of irrecoverable debt will be tabled. It should be noted that a report was tabled to the Portfolio Committee during October 2022. (December 2022)	[D671] Manager: Income: The Finance Portfolio Committee resolved that no further write-offs will be considered before the Bad Debt write-off policy is approved. The write-off policy was workshoped with the Finance Portfolio Committee and will be tabled for approval in February 2023 after which the report for the writing off of irrecoverable debt will be tabled. It should be noted that a report was tabled to the Portfolio Committee during October 2022. (December 2022)			1	1	0	R
TL48	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To grow and diversify our revenue and ensure value for money-services	Achieve a payment percentage of 96 % as at 30 June 2023 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance - Bad Debts Written Off)/Billed Revenue) x 100)	Payment % as at 30 June 2023 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance - Bad Debts Written Off) /Billed Revenue) x 100)	Accountant: Credit Control	96%	Minutes of the following Finance Portfolio Committee	Last Value	Percentage	[D672] Accountant: Credit Control: Payment rate report (December 2022)		[D672] Accountant: Credit Control: Payment rate report (March 2023)		92%	92%	96.38%	G2
TL49	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti Fraud and Corruption Policy .	% of identified transgressions initiated in terms of the Anti-Fraud and Corruption Policy	Director: Financial Services	100%	Quarterly reports to Portfolio Committee or EMC when applicable	Stand-Alone	Percentage	[D673] Director: Financial Services: Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti Fraud and Corruption Policy . (December 2022)		[D673] Director: Financial Services: Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti Fraud and Corruption Policy . [TL49] (March 2023)		100%	100%	100%	G
TL50	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Evaluate the performance of all staff with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2023	% of performance evaluations of all staff with performance contracts according to the agreed upon performance contracts before 30 June 2023	Director: Financial Services	100%	System generated evaluation report of evaluation session of each staff member with a performance contract	Last Value	Percentage					0%	0%	0%	N/A
TL51	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To grow and diversify our revenue and ensure value for money-services	Implement the approved Revenue Enhancement strategy to improve revenue generation and collection and submit quarterly reports to the Finance Portfolio Committee	Number of reports submitted to Finance Portfolio committee on the implementation of the approved Revenue Enhancement strategy	Manager: Income	4	Minutes of the following Finance Portfolio Committee Meeting	Accumulative	Number	[D675] Manager: Income: Report submitted (December 2022)		[D675] Manager: Income: Report submitted (March 2023)		2	2	2	G
TL52	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	100% of all complaints registered are being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	% of complaints registered being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	Director: Financial Services	100%	Minutes of following Financial Portfolio Committee	Stand-Alone	Percentage	[D676] Director: Financial Services: % of complaints registered being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged (December 2022)		[D676] Director: Financial Services: 100% of all complaints registered are being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged [TL52] (March 2023)		100%	100%	100%	G
TL53	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Ensure that all complaints about municipal accounts and related services are submitted through the IMIS system and report to the Finance Portfolio Committee on a quarterly basis	Number of reports submitted to Finance Portfolio Committee on complaints about municipal accounts and related services submitted through IMIS	Director: Financial Services	0	Minutes of Finance Portfolio Committee	Accumulative	Number	[D677] Director: Financial Services: Number of reports submitted to Finance Portfolio Committee on complaints about municipal accounts and related services submitted through IMIS (December 2022)		[D677] Director: Financial Services: Ensure that all complaints about municipal accounts and related services are submitted through the IMIS system and report to the Finance Portfolio Committee on a quarterly basis [TL53] (March 2023)		2	2	2	G
TL54	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Facilitate quarterly feedback on the Procurement Plan for the 2022/2023 financial year by all Directorates and submit a quarterly report to the Finance Portfolio Committee	Number of feedback reports on the Procurement Plan submitted to the Finance Portfolio Committee	Director: Financial Services	0	Minutes of Finance Portfolio Committee	Accumulative	Number	[D678] Director: Financial Services: Number of feedback reports on the Procurement Plan submitted to the Finance Portfolio Committee (December 2022)		[D678] Director: Financial Services: Facilitate quarterly feedback on the Procurement Plan for the 2022/2023 financial year by all Directorates and submit a quarterly report to the Finance Portfolio Committee [TL54] (March 2023)		2	2	2	G
TL55	Financial Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Conduct an annual roadshow by May 2023 in each town for indigents, with specific attention to the pensioners and submit report to Finance Portfolio Committee	Number of annual roadshows conducted by May 2023	Director: Financial Services	0	Minutes of Finance Portfolio Committee	Stand-Alone	Number					0	0	0	N/A

Summary of Results: Financial Services

N/A	KPI Not Yet Applicable	3
R	KPI Not Met	1
O	KPI Almost Met	0
G	KPI Met	7
G2	KPI Well Met	1
B	KPI Extremely Well Met	0
Total KPIs:		12

Community Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending December 2022		Quarter ending March 2023		Overall Performance for Quarter ending December 2022 to Quarter ending March 2023			
											Performance Comment	Corrective Measures	Performance Comment	Corrective Measures	Original Target	Target	Actual	R
TL67	Community Services	Promote a safe, healthy, educated and integrated community	To create innovative partnerships with sector departments for improved education outcomes and	95% spent of library grant by 30 June 2023 i.t.o approved business plan : (Actual amount spent/Total budget received)x100]	% of library grant spent by 30 June 2023	Head:Library Services	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Last Value	Percentage	[D691] Head:Library Services: Total budget R8 782 285,00 Expenditure R3 876 578,00 (December 2022)		[D691] Head:Library Services: TOTAL BUDGET: R8 853 684 spent: R5 740 052.53 (March 2023)		60%	60%	64.83%	G2
TL68	Community Services	Promote a safe, healthy, educated and integrated community	To budget strategically, grow and diversify our revenue and ensure value for money-services	Collect 95% of budgeted income by 30 June 2023 for speeding fines (Excl budgeted debt provision) : (Actual amount collected/total amount budgeted) x 100]	% of budgeted income for speeding fines collected by 30 June 2023	Director Community Services	95%	Detailed Excel Report	Last Value	Percentage					0%	0%	0%	N/A
TL69	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically, grow and diversify our revenue and ensure value for money-services	Collect 95% of budgeted income by 30 June 2023 for resorts (Excl budgeted debt provision): (Actual amount collected /total amount budgeted)x100]	% of budgeted income for resorts collected by 30 June 2023	Director Community Services	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Last Value	Percentage	[D693] Director Community Services: Budget - R 5 420 000.00 Income - R 3 444 294.23 (December 2022)		[D693] Director Community Services: Budget - R 5 084 000.00 Income - R 4 743 824.75 (March 2023)		55%	55%	93.31%	B
TL70	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti Fraud and Corruption Policy .	% of transgressions initiated in terms of the Anti-Fraud and Corruption Policy	Director Community Services	100%	Quarterly reports to Portfolio Committee or EMC when applicable	Stand-Alone	Percentage	[D694] Director Community Services: No incidents happened in the Directorate Community Services. (December 2022)		[D694] Director Community Services: No incidents happened in the Directorate Community Services. (March 2023)		100%	100%	100%	G
TL71	Community Services	Facilitate an enabling environment for economic growth	To facilitate an environment for the creation of jobs and small businesses	Monitor the performance of Bergrivier Tourism Organisation in accordance with the SLA by 30 June 2023	Number of reports submitted from BTO to the Economic Portfolio Committee by 30 June 2023	Director Community Services	4	Minutes of Economic Development Portfolio Committee	Accumulative	Number	[D695] Director Community Services: The BTO report was submitted to the Economic Development Committee on 8 December 2022. (December 2022)		[D695] Director Community Services: The BTO report was submitted to the Economic Development Committee on 9 February 2023. (March 2023)		2	2	2	G

TL72	Community Services	Promote a safe, healthy, educated and integrated community	To promote a safe environment for all who live in Bergrivier	Facilitate the upgrading of at least 1 community hall in the municipal area and submit report to Community Service Portfolio Committee by 30 June 2023	Number of community halls upgraded in municipal area and report submitted to Community Service Portfolio Committee by 30 June 2023	Director Community Services	1	Minutes of Community Services Portfolio Committee	Carry Over	Number					0	0	0	N/A
TL73	Community Services	Promote a safe, healthy, educated and integrated community	To promote a safe environment for all who live in Bergrivier	Develop 2 Disaster Management Contingency Plans and submit to Portfolio Committee by 30 June 2023	Number of Disaster Management Contingency Plans developed and submitted to Portfolio Committee by 30 June 2023	Director Community Services	1	Minutes of Community Services Portfolio Committee	Carry Over	Number	[D697] Director Community Services: The Summer preparedness plan was submitted to the Community Services Portfolio Committee on 4 October 2022. (December 2022)				1	1	1	G
TL74	Community Services	Promote a safe, healthy, educated and integrated community	To promote a safe environment for all who live in Bergrivier	Compile a festive season preparedness plan and submit to the Director Community Services for approval before 30 September 2022	Number of festive season preparedness plans submitted to the Director Community Services for approval before 30 September 2022	Director Community Services	1	Number of approved plan signed of by Director Community Services	Carry Over	Number					0	0	0	N/A
TL75	Community Services	Promote a safe, healthy, educated and integrated community	To promote healthy life styles through the provision of sport and other facilities and opportunities	Review the Public Amenities By - Law and submit to Council by 30 June 2023	Number of by-laws reviewed relating to Public Amenities and submitted to Council by 30 June 2023	Director Community Services	0	Minutes of Council meeting	Carry Over	Number					0	0	0	N/A
TL76	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	% of Capital budget spent as at 30 June 2023 : (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100]	% of Capital budget spent as at 30 June 2023 : (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100]	Director Community Services	95%	Detailed Excel Capital Report & Trial Balance from VESTA	Carry Over	Percentage	[D700] Director Community Services: Budget R9 183 400,00 Expenditure R2 244 949,95 (December 2022)	[D700] Director Community Services: Although actual spending is only 24,45%, the committed expenditure amounts to 54,75%. In addition, an order was issued for 2 vehicles, however these could not be delivered by the suppliers in December 2022, and will only be delivered in early 2023. The appointment of the consultant who will do the project management for a number of our biggest capital projects was finalized in December 2022. This will enable us to still complete our projects by the due dates for the current financial year. (December 2022)	[D700] Director Community Services: Budget R 9 146 400,00 Expenditure R 2 794 517,46 (March 2023)	[D700] Director Community Services: The actual spending is only 30.55%, and the committed expenditure (including shadow cost) amounts to 76.72%. All vehicles purchased are on order and will be delivered by the suppliers by end of May 2023. IX Engineers was appointed to do the project management of a few infrastructure projects and those projects will be completed by the end of June 2023. Smaller projects will be completed by the end of April 2023 (example, the Piketberg Cemetery Fencing, Ride-on Lawnmowers etc) (March 2023)	70%	70%	30.55%	R
TL77	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Evaluate the performance of all staff with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2023	% of performance evaluations of all staff with performance contracts according to the agreed upon performance contracts before 30 June 2023	Director Community Services	100%	Minutes of evaluation session of each staff member with a performance contract	Last Value	Percentage					0%	0%	0%	N/A
TL79	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Ensure that selection and recruitment interviews are completed for all vacancies within 3 months from date of approval of requisition and report to Community Services Portfolio Committee quarterly.	Number of reports submitted to the Community Services Portfolio Committee	Director Community Services	0	Minutes of Community Services Portfolio Committee	Accumulative	Number	[D703] Director Community Services: The Recruitment & Selection report was submitted to the Community Services committee meeting on 1 November 2022. (November 2022) [D703] Director Community Services: The Recruitment & Selection report was submitted to the Community Services committee meeting on 6 December 2022. (December 2022)	[D703] Director Community Services: The Recruitment & Selection report was submitted to the Community Services committee meeting on 7 March 2023. (March 2023)		2	2	3	B	
TL80	Community Services	Promote a safe, healthy, educated and integrated community	To provide a transparent, ethical and corruption free municipality	Develop a maintenance /operational plan for overgrown sidewalks and open spaces and submit to Community Services Portfolio Committee by 31 September 2022	Number of maintenance / operational plans for overgrown sidewalks and open spaces submitted to Community Services Portfolio Committee by 31 September 2022	Director Community Services	0	Minutes of Community Services Portfolio Committee	Carry Over	Number					0	0	0	N/A
TL81	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Develop 5-year plan for play parks and submit to Community Services Portfolio Committee by 31 December 2022	Number of plans for play parks submitted to Community Services Portfolio Committee by 31 December 2022	Director Community Services	100	Minutes of Community Services Portfolio Committee	Stand-Alone	Number	[D705] Director Community Services: The 5 year plan for play parks was submitted to the Community Services Portfolio Committee on 6 December 2022. (December 2022)				1	1	1	G
TL82	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	Conduct a backyarders survey in all towns and submit to Community Services Portfolio Committee by 31 December 2022	Number of surveys conducted and report submitted to Community Services Portfolio Committee by 31 December 2022	Director Community Services	0	Minutes of Community Services Portfolio Committee	Stand-Alone	Number	[D706] Director Community Services: The backyarders survey was submitted to the Community Services Portfolio committee on 6 December 2022. (December 2022)				1	1	1	G
TL83	Community Services	Strengthen Financial Sustainability and further enhance Good Governance	To budget strategically	Submit four (4) business plans to external stakeholders to obtain external funding by 30 June 2023	Number of business plans submitted to external stakeholders to obtain external funding by 30 June 2023	Director Community Services	0	Copy of applications submitted	Accumulative	Number	[D707] Director Community Services: Two applications were submitted as follows: One to the Department of Cultural Affairs and Sport for sport infrastructure funding. One to the Western Cape Department of Community Safety for a Fire Services Capacity Building Grant. (December 2022)				2	2	2	G

Summary of Results: Community Services

N/A	KPI Not Yet Applicable	6
R	KPI Not Met	1
O	KPI Almost Met	0
G	KPI Met	6
G2	KPI Well Met	1
B	KPI Extremely Well Met	2
Total KPIs:		16

Technical Services

Internal Ref / Indicator Code	Responsible Directorate	Strategic Goal	Strategic Objective	KPI Name	Description of Unit of Measurement	Responsible Owner	Baseline	Source of Evidence	Calculation Type	Target Type	Quarter ending December 2022		Quarter ending March 2023		Overall Performance for Quarter ending December 2022 to Quarter ending March 2023			
											Performance Comment	Corrective Measures	Performance Comment	Corrective Measures	Original Target	Target	Actual	R
TL26	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	Limit water losses to 12 % by 30 June 2023 ((Number of Kilolitres Water Purchased or Purified minus Number of Kilolitres Water Sold (Including Free basic water) / Number of Kilolitres Water Purchased or Purified × 100)	% of water losses 12 % or less by 30 June 2023 ((Number of Kilolitres Water Purchased or Purified minus Number of Kilolitres Water Sold (Including Free basic water) / Number of Kilolitres Water Purchased or Purified × 100)	Director: Technical Services	10%	Relevant note in Annual Financial Statements for the year ended 30 June 2022	Reverse Last Value	Percentage					0%	0%	0%	N/A
TL27	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	Limit unaccounted for electricity to 10 % by 30 June 2023 ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) × 100)	% unaccounted electricity by 30 June 2023 ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl. Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) × 100)	Director: Technical Services	10%	Relevant note in Annual Financial Statements for the year ended 30 June 2022	Reverse Last Value	Percentage					0%	0%	0%	N/A
TL28	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	95 % of MIG conditional grant spent by 30 June 2023 to upgrade infrastructure : (Total amount spent/ Total amount allocated)x100]	% of MIG conditional grant spent by 30 June 2023	Director: Technical Services	95%	MIG report as signed by CFP and MM and send off to Provincial MIG office and COGTA	Last Value	Percentage	[D652] Director: Technical Services: Target achieved as per PMU (December 2022)	[D652] Director: Technical Services: Target achieved (March 2023)			60%	60%	63.21%	G2

TL29	Technical Services	Sustainable Service Delivery	To improve transport systems and enhance mobility of poor isolated communities in partnership with sector departments	95 % of conditional road maintenance operational grant spent by 30 June 2023 : (Total amount spent/ Total allocation received)x100] as budgeted in the Bergrivier Municipality Operational Budget	% of conditional road maintenance operational grant spent by 30 June 2023	Director: Technical Services	95%	Annual submissions of claims to Department of Public Works before 30 June 2022	Last Value	Percentage			[D653] Director: Technical Services: Target Achieved (March 2023)		60%	60%	80.69%	G2
TL30	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	95% of the capital budget of Directorate: Technical Services spent by 30 June 2023 ((Total amount spent/Total allocation received)x100)	% of capital budget of Directorate: Technical Services spent by 30 June 2023	Director: Technical Services	95%	Monthly Budget Statement-transfers expenditure (Table C7) of Section 71 In-Year Monthly & Quarterly Budget Statement	Last Value	Percentage	[D654] Director: Technical Services: Target achieved as per Capital Report (December 2022)		[D654] Director: Technical Services: Target not Met - due to not all invoices submitted for payment on various Projects. (March 2023)	[D654] Director: Technical Services: Ensure all invoices is submitted to finance for payment and confirm payments processed. (March 2023)	70%	70%	65%	O
TL31	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	Ensure the implementation of the annual Procurement Plan and submit reports to the Technical Portfolio Committee	Number of reports submitted to the Technical Portfolio Committee on the implementation of the Procurement Plan	Director: Technical Services	0	Minutes of Technical Portfolio Committee	Accumulative	Number	[D655] Director: Technical Services: The Procurement Plan was not discussed during the November meeting (November 2022) [D655] Director: Technical Services: The Procurement Plan was not discussed during the December 2022 meeting (December 2022)	[D655] Director: Technical Services: Will be corrected for the next reporting (November 2022) [D655] Director: Technical Services: Will be corrected for the next reporting (December 2022)	[D655] Director: Technical Services: Target not Met - Committee meeting not scheduled in January but February and March thus only 2 reports submitted (March 2023)	[D655] Director: Technical Services: Ensure reports is submitted on a monthly basis (March 2023)	6	6	2	R
TL32	Technical Services	Sustainable Service Delivery	To conserve and manage the natural environment and mitigate the impacts of climate change	Conduct 2 public awareness initiatives on recycling to reduce households waste	Number of awareness initiatives	Director: Technical Services	2	Pamphlets & notices distributed	Accumulative	Number	[D656] Director: Technical Services: Flyer distributed (December 2022)				1	1	1	G
TL33	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	95% water quality level obtained as per SANS 241 physical & micro parameters as at 31 December 2022 and 30 June 2023	% water quality level as at 31 December 2022 and 30 June 2023	Director: Technical Services	95%	Monthly Supply System Drinking Water Quality Performance Report & Excel Summary of Drinking Water Quality	Last Value	Percentage	[D657] Director: Technical Services: Target achieved as per report (December 2022)				95%	95%	96.60%	G2
TL34	Technical Services	Sustainable Service Delivery	To create innovative partnerships with sector departments for improved education outcomes and opportunities for youth development	Sign SLAA's for each development to facilitate an environment conducive to infrastructure development in partnership with the developer and/or investors. Signed SLAA's/ total number of developments where SLA's are required)	% of developments with Signed SLAA's with developers and/or investors	Director: Technical Services	100%	Signed SLAA's	Stand-Alone	Percentage	[D658] Director: Technical Services: 0 SLA's for 2nd Quarter Dec 2022. (December 2022)		[D658] Director: Technical Services: Target Met (March 2023)		100%	100%	100%	G
TL35	Technical Services	Strengthen Financial Sustainability and further enhance Good Governance	To create an efficient, effective, economic and accountable administration	100% of all complaints registered on IMIS are being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged based on clients service charter.	% of complaints registered on IMIS being attended to within the Directorate and completed before the end of the month following the date on which the complaint was lodged	Director: Technical Services	100%	Minutes of Technical Portfolio Committee	Stand-Alone	Percentage	[D659] Director: Technical Services: Target achieved (December 2022)		[D659] Director: Technical Services: Target Met - Minutes provided on meeting with IMIS reports (March 2023)		100%	100%	100%	G
TL36	Technical Services	Strengthen Financial Sustainability and further enhance Good Governance	To communicate effectively with the public	Revision of the technical functions in the Blackout plan and submit to Technical Portfolio Committee by 30 June 2023	Number of revisions of the technical functions in the Blackout Plan and submit to Technical Portfolio Committee by 30 June 2023	Director: Technical Services	1	Minutes of Technical Portfolio Committee	Carry Over	Number					0	0	0	N/A
TL37	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	Revision of the following maintenance SOP's, namely storm water SOP, refuse removal SOP, pipe repair works SOP, street cleaning SOP, pavements SOP, slurry, chip and spray SOP and Potholes SOP and submit report to Technical Portfolio Committee by 30 June 2023	Number of maintenance SOP's revised for storm water, refuse removal, pipe repair works, street cleaning, pavements, slurry, chip and spray and potholes and submitted to Technical Services Portfolio Committee by 30 June 2023	Director: Technical Services	1	Minutes of Technical Portfolio Committee	Carry Over	Number					0	0	0	N/A
TL38	Technical Services	Sustainable Service Delivery	To develop and provide sustainable bulk and community infrastructure in support of the spatial development framework	Establish an approved maintenance plan for all assets by 30 June 2023 and submit report to Technical Portfolio Committee	Number of reports submitted to the Technical Portfolio Committee.	Director: Technical Services	0	Minutes of Technical Portfolio Committee	Stand-Alone	Number					0	0	0	N/A
TL39	Technical Services	Sustainable Service Delivery	To create an efficient, effective, economic and accountable administration	Evaluate the performance of all staff with performance contracts on an annual basis according to the agreed upon performance contracts before 30 June 2023	% of performance evaluations of all staff with performance contracts according to the agreed upon performance contracts before 30 June 2023	Director: Technical Services	100%	Minutes of evaluation session of each staff member with a performance contract	Last Value	Percentage					0%	0%	0%	N/A
TL40	Technical Services	Sustainable Service Delivery	To create an efficient, effective, economic and accountable administration	Ensure that selection and recruitment interviews are completed for all vacancies within 3 months from date of approval of requisition and report to Technical Services Portfolio Committee quarterly	Number of reports submitted to the Technical Services Portfolio Committee	Director: Technical Services	0	Minutes of Technical Services Portfolio Committee	Accumulative	Number	[D664] Director: Technical Services: Target achieved - monthly report (December 2022)		[D664] Director: Technical Services: Target Met - Minutes provide on Monthly Report discussion of Selection and Recruitment (March 2023)		2	2	2	G
TL41	Technical Services	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Develop a culture of zero tolerance to corruption and dishonesty by the efficient completion of disciplinary steps in terms of the Anti-Fraud and Corruption Policy	% of transgressions initiated in terms of the Anti-Fraud and Corruption Policy	Director: Technical Services	100%	Quarterly reports to Portfolio Committee or EMC when applicable	Stand-Alone	Percentage	[D665] Director: Technical Services: Target achieved - Monthly Report (December 2022)		[D665] Director: Technical Services: Target Met - Minutes provided on Monthly Report discussion of Disciplinary Actions (March 2023)		100%	100%	100%	G
TL42	Technical Services	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Ensure the development of staff in terms of training and development, succession planning and career path development and submit reports to the Technical Portfolio Committee	Number of reports submitted to the Technical Portfolio Committee on the development of staff in terms of training and development, succession planning and career path development.	Director: Technical Services	0	Minutes of Technical Portfolio Committee	Stand-Alone	Number					0	0	0	N/A
TL43	Technical Services	Strengthen Financial Sustainability and further enhance Good Governance	To provide a transparent, ethical and corruption free municipality	Ensure that service delivery standards in terms of the Client Service Charter are adhere to and reports submitted to the Technical Portfolio Committee	Number of reports submitted to the Technical Portfolio Committee on the service delivery standards in terms of the Client Service Charter	Director: Technical Services	0	Minutes of Technical Portfolio Committee	Accumulative	Number	[D667] Director: Technical Services: Target achieved - Monthly report submitted to Portfolio Committee (December 2022)		[D667] Director: Technical Services: Target not Met - Committee meeting not scheduled in January but meetings held in February and March. (March 2023)	[D667] Director: Technical Services: Ensure monthly reports is submitted to Portfolio Committee meetings (March 2023)	6	6	5	O

Summary of Results: Technical Services

N/A	KPI Not Yet Applicable		7
R	KPI Not Met		1
O	KPI Almost Met		2
G	KPI Met		5
G2	KPI Well Met		3
B	KPI Extremely Well Met		0
Total KPIs:			18

Overall Summary of Results

N/A	KPI Not Yet Applicable		33
R	KPI Not Met		4
O	KPI Almost Met		3
G	KPI Met		32
G2	KPI Well Met		7
B	KPI Extremely Well Met		2
Total KPIs:			81