

## BERGRIVIER MUNISIPALITEIT / MUNICIPALITY

### VISIE:

Bergrivier: 'n vooruitstrewende gemeenskap waar almal wil leef, werk, leer en speel op 'n menswaardige manier.

### VISION:

Bergrivier: a prosperous community where all want to live, work, learn and play in a dignified manner.



### KERN WAARDES / CORE VALUES

We are all part of Bergrivier Municipality.  
We render good services to ensure dignified living to all.  
We are unashamedly pro-poor.  
We believe in close innovative partnerships.  
We believe in social and economic development of our area.  
We care about our work and our colleagues.  
We are disciplined.  
We believe in good relationships.  
We serve with pride.

## **WAARDE GEDREWE / VALUE DRIVEN**

**2019**

## **NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU OP DINSDAG 28 MEI 2019 OM 10:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

### TEENWOORDIG:

### LEDE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE:

Rdh. RM van Rooy	[DA]	:	Uitvoerende Burgemeester
Rdd. SM Crafford	[DA]	:	Uitvoerende Onderburgemeester
Rdl. AJ du Plooy	[DA]	:	Lid van Burgemeesterskomitee
Rdl. M Wessels	[DA]	:	Lid van Burgemeesterskomitee

### ANDER RAADSLEDE:

Rdh. A de Vries	[DA]	:	Speaker
Rdl. J Daniels	[DA]	:	Voorsitter van Korporatiewe Dienste Komitee (Artikel 79)

### AMPTENARE:

Mnr. M Wüst	:	Direkteur Finansiële Dienste (waarnemende Munisipale Bestuurder)
Mnr. JWA Kotzee	:	Direkteur Korporatiewe Dienste
Mnr. R Kearns	:	Direkteur Tegniëse Dienste (waarnemend)
Mnr. D Josephus	:	Direkteur Gemeenskapsdienste
Mev. A van Sittert	:	Bestuurder: Strategiese Dienste
Mev. J Erasmus	:	Interne Ouditeur
Mnr. NJ Scheepers	:	Hoof: Sekretariaat & Rekordsbestuur
Mev. J Rosenberg	:	Senior Tikster

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**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU  
OP DINSDAG 28 MEI 2019 OM 10:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

**AKSIE**

**BKN019/05/2019**  
**OPENING EN VERWELKOMING**

Die Voorsitter verwelkom almal by die vergadering, waarna Raadslid Du Plooy open met gebed.

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**BKN020/05/2019**  
**AANSOEKE OM VERLOF TOT AFWESIGHEID**  
**3/3/1/4**

Munisipale Bestuurder – verlof  
Direkteur Tegniese Dienste – verlof

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**BKN021/05/2019**  
**VERKLARING VAN BELANGE INGEVOLGE SKEDULES 1 & 2 (GEDRAGSKODE VIR RAADSLEDE EN  
AMPTENARE)**  
**3/3/1/6**

Alle Raadslede en Amptenare verklaar individueel dat hulle geen persoonlike belange met betrekking tot die items op die agenda het nie.

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**BKN022/05/2019**  
**BEKRAGTING VAN DIE NOTULE VAN VORIGE VERGADERING: DONDERDAG 16 MEI 2019**  
**3/3/2/2**

**BESLUIT**

Dat die notule van die vergadering gehou op Donderdag 16 Mei 2019 bekragtig word.

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**BKN023/05/2019**  
**SAKE VOORTSPRUITEND UIT VORIGE NOTULE**  
**3/3/2/2**

Geen

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**BKN024/05/2019**  
**VERKLARINGS / MEDEDELINGS DEUR DIE VOORSITTER EN MUNISIPALE BESTUURDER**  
**3/3/1/6**

Die Voorsitter doen die volgende mededelings:

- Dat die Direkteur Tegniese Dienste bedank het en einde Junie diens sal verlaat by Bergrivier Munisipaliteit;
- Dat Raadslid Du Plooy se pa oorlede is; en
- Dat Mnr. N van Rooy se vrou oorlede is.

Raadslid Wessels noem aan die vergadering dat 'n familielid van die Uitvoerende Burgemeester oorlede is.

Die Voorsitter reël dat 'n minuut van stilte gehandhaaf word as medelye vir diegene wat geliefdes aan die dood afgestaan het.

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OP DINSDAG 28 MEI 2019 OM 10:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

**BKN025/05/2019**

**ONDERHOUDE MET AFVAARDIGINGS**

**3/3/1/5**

Geen

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**BKN026/05/2019**

**MOSIES / VRAE**

**3/3/1/1, 3/3/1/2**

Geen

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**BKN027/05/2019**

**EERSTE DRINGENDE SAAK VANAF DIE MUNISIPALE BESTUURDER: VERHOGING VAN  
HULPTOEKENNING AAN BERGRIVIER SPORT VERENIGING**

**9/1/2**

*(‘n Vervangende verslag word ter tafel gelê – Aanhangsel A)*

Die waarnemende Munisipale Bestuurder lig kortliks die item toe.

**AANBEVELING: VIR GOEDKEURING DEUR DIE RAAD**

Dat die hulptoekenning van Bergrivier Sport Vereniging met R50 000.00 verhoog word en dat Bergrivier Sport Vereniging op hul beurt die betaling aan Boland Rugby Unie doen.

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**BKN028/05/2019**

**TWEEDE DRINGENDE SAAK VANAF DIE MUNISIPALE BESTUURDER: GOP / BEGROTING  
PROSESPLAN DATUMS TOT DESEMBER 2019**

**9/1/2**

*(‘n Bykomende verslag word ter tafel gelê – Aanhangsel B)*

Die waarnemende Munisipale Bestuurder lig kortliks die item toe.

**AANBEVELING: VIR KENNISNAME DEUR DIE RAAD**

Dat die Raad kennis neem van die datums in die GOP / Begroting Prosesplan tot Desember 2019, soos voorgehou.

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**BKN029/05/2019**

**DERDE DRINGENDE SAAK VANAF DIE MUNISIPALE BESTUURDER: EXPANDED PUBLIC WORKS  
PROGRAMME (EPWP): GOEDKEURING EN REGISTRASIE VAN EPWP PROJEKTE**

**9/1/2**

*(‘n Gewysigde verslag word ter tafel gelê – Aanhangsel C)*

Die waarnemende Munisipale Bestuurder lig kortliks die item toe.

Uiteenlopende kommentaar/insette word gelewer deur die vergadering.

Die Voorsitter reël dat ‘n In-Komitee gesprek sal volg na afloop van die vergadering met betrekking tot die onduidelikhede in die verslag.

**BESLUIT**

Dat die verslag aangepas word na afloop van die In – Komitee gesprek vir oorweging/goedkeuring deur die Raad.

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**DIREKTEUR  
TEGNESE  
DIENSTE  
WAARNEMEND  
(28/05/2019)**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU  
OP DINSDAG 28 MEI 2019 OM 10:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

**BKN030/05/2019**

**MONITERING VAN WATERKRISIS**

16/1/1

Die waarnemende Direkteur Tegniese Dienste rapporteer dat die damvlakke goed lyk en dat goeie reën in die komende maande verwag word.

**KENNIS GENEEM**

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**BKN031/05/2019**

**AMENDMENT AND SECOND REVIEW OF THE FOURTH GENERATION INTEGRATED  
DEVELOPMENT PLAN (2017-2022)**

The acting Municipal Manager gave a brief summary of the item under discussion.

**RECOMMENDATIONS: TO BE APPROVED BY COUNCIL**

1. That the Amendment and Second Review of the 2017-2022 Integrated Development Plan (IDP) for Bergrivier Municipality be approved in terms of section 34 of the Municipal Systems Act, 2000 (No 32 of 2000); and
2. That the legal process as prescribed in the Municipal Systems Act, 2000 (No 32 of 2000), Municipal Finance Management Act, 2003 (No 56 of 2003) and the Municipal Budget and Reporting Regulations, 2009, be completed after approval of the IDP by Council.

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**BKN032/05/2019**

**APPROVAL OF FINAL DRAFT 2019/2020 BUDGET**

*(An amended tariff list for building plans were distributed - Annexure D)*

The Executive Mayor gave a brief summary of the item under discussion.

The acting Municipal Manager gave a short description of the process of the final draft budget.

Different comments and inputs were given by the Councillors with regards to the budget.

**RECOMMENDATIONS: TO BE APPROVED BY COUNCIL**

- 1) The Council of Bergrivier Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:
  - a) The annual budget of the municipality for the financial year 2019/20 and the multi-year and single-year capital appropriations as set out in the following tables:
    - i) Budgeted Financial Performance (revenue and expenditure by standard classification) – Table A2;
    - ii) Budgeted Financial Performance (revenue and expenditure by



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- municipal vote) – Table A3;
    - iii) Budgeted Financial Performance (revenue by source and expenditure by type) – Table A4; and
    - iv) Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source – Table A5.
  - b) The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables:
    - i) Budgeted Financial Position – Table A6;
    - ii) Budgeted Cash Flows – Table A7;
    - iii) Cash backed reserves and accumulated surplus reconciliation – Table A8;
    - iv) Asset management – Table A9; and
    - v) Basic service delivery measurement – Table A10;
- 2) The Council of Bergrivier Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2019:
  - a) the tariffs for property rates;
  - b) the tariffs for electricity;
  - c) the tariffs for the supply of water;
  - d) the tariffs for sanitation services;
  - e) the tariffs for solid waste services;
- 3) The Council of Bergrivier Municipality, acting in terms of 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2019 the tariffs for other services as contained in the tariff list included in the budget document;
- 4) That Council specifically take note of the fact that the proposed electricity charges and tariff structure is subject to NERSA approval that could change materially;
- 5) To give proper effect to the municipality's annual budget, the Council of Bergrivier Municipality approves:
  - a) That cash backing is implemented through the utilisation of a portion of the revenue generated from property rates to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of section 8 of the Municipal Budget and Reporting Regulations;
  - b) That the municipality be permitted to enter into long-term loans for the funding of the capital programmes in respect of the 2019/20 financial year limited to an amount of R6.550 million in terms of Section 46 of the Municipal Finance Management Act;



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- c) That the Municipal Manager be authorised to sign all necessary agreements and documents to give effect to the above lending programme; and
- 6) The following policies were reviewed and the Council of Bergvliet Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts the following existing and new policies:
- a) Asset management policy;
  - b) Cash Management and Investment policy;
  - c) Credit control and Debt collection policy;
  - d) Property Rates policy;
  - e) Tariff policy;
  - f) Virement policy;
  - g) Property Rates Bylaw;
  - h) Supply Chain Management policy;
  - i) Borrowing Policy;
  - j) Funding, Reserves and Long Term Financial Planning Policy;
  - k) Budget Implementation and Monitoring Policy;
  - l) Petty Cash Policy (**NEW**).

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**BKN033/05/2019**

**GOEDKEURING VAN LENING**

*(Die verslag soos voorheen elektronies versprei word deur die Direkteur Finansiële Dienste ter tafel gelê – Aanhangsel E)*

Die waarnemende Munisipale Bestuurder gee kortliks agtergrond.

**AANBEVELING: VIR KENNISNAME DEUR DIE RAAD**

Dat die Raad kennis neem van die verslag, soos elektronies versprei.

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**BKN034/05/2019**

**FURTHER EXTENSION REQUIRED TO SERVICE LEVEL AGREEMENT BETWEEN BERGRIVIER MUNICIPALITY AND THREE OTHER MUNICIPALITIES (SALDANHA-, SWARTLAND- AND WEST COAST DISTRICT MUNICIPALITY) FOR THE DELIVERY OF BULK WATER SERVICES**

The acting Municipal Manager gave a brief summary of the item under discussion.

**RECOMMENDATIONS: TO BE APPROVED BY COUNCIL**

1. That Council notes the changes made to the Third Addendum of the Service Delivery Agreement; and
2. That Council approves the Third Addendum to the Service Delivery Agreement as tabled and signing thereof.

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**BKN035/05/2019**

**SUPPLY CHAIN MANAGEMENT DEVIATION REPORT: APRIL 2019**

The acting Municipal Manager gave a brief summary of the item under discussion.

**RECOMMENDATION: TO BE NOTED COUNCIL**

That Council notes the Supply Chain Management Deviation Report: April 2019.

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**BKN036/05/2019**

**DRAFT COMMUNICATION POLICY  
(2/B)**

**RESOLUTION**

That the item stands over until the next Executive Mayoral Committee meeting on Thursday 13 June 2019.

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**BKN037/05/2019**

**REVIEW OF RISK MANAGEMENT POLICIES  
(12/2/2/2)**

**RESOLUTION**

That the item stands over until the next Executive Mayoral Committee meeting on Thursday 13 June 2019.

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**BKN038/05/2019**

**REVIEW OF ANTI-CORRUPTION POLICY  
(12/2/2/21)**

**RESOLUTION**

That the item stands over until the next Executive Mayoral Committee meeting on Thursday 13 June 2019.

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**BKN039/05/2019**

**STRATEGIC RISK REGISTERS 2018/2019  
(12/2/2/21)**

**RESOLUTION**

That the item stands over until the next Executive Mayoral Committee meeting on Thursday 13 June 2019.

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**HEAD  
COMMUNICATION  
(13/06/2019)**

**INTERNAL  
AUDITOR  
(13/06/2019)**

**INTERNAL  
AUDITOR  
(13/06/2019)**

**INTERNAL  
AUDITOR  
(13/06/2019)**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU  
OP DINSDAG 28 MEI 2019 OM 10:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

**BKN040/05/2019**  
**ELEKTRISITEITSLYNVERLIESE - PROJEK**

Die waarnemende Munisipale Bestuurder gee 'n kort opsomming van die item onder bespreking.

**BESLUIT**

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die verslag, soos voorgehou.

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**BKN041/05/2019**  
**IDP FORUM MEETING HELD ON 17 MAY 2019 AT PPC RECREATION HALL: ESTABLISHMENT OF WORKING COMMITTEES**

The Manager: Strategic Services gave a brief summary of the item under discussion.

**RESOLUTIONS**

1. That the Executive Mayoral Committee notes the outcome;
2. That the Executive Mayoral Committee mandates the working committees to develop a strategy for each committee for implementation; and
3. That the Manager: Strategic Services coordinates regular feedback on the working progress of each committee to Council.

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**BKN042/05/2019**  
**NOTULE VAN DIE GEMEENSKAPSDIENSTE KOMITEE VIR KENNISNAME: DINSDAG 02 APRIL 2019**  
**9/1/2**

**BESLUIT**

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die notule van die Gemeenskapsdienste Komitee se vergadering wat gehou is op Dinsdag 02 April 2019, soos voorgelê.

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**BKN043/05/2019**  
**NOTULE VAN DIE TEGNIESE DIENSTE KOMITEE VIR KENNISNAME: DINSDAG 02 APRIL 2019**  
**9/1/2**

**BESLUIT**

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die notule van die Tegnieiese Dienste Komitee se vergadering wat gehou is op Dinsdag 02 April 2019, soos voorgelê.

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**MANAGER  
STRATEGIC  
SERVICES**





**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU  
OP DINSDAG 28 MEI 2019 OM 10:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG**

**BKN044/05/2019**

**NOTULE VAN DIE KORPORATIEWE DIENSTE KOMITEE VIR KENNISNAME: WOENSDAG 03 APRIL 2019**  
9/1/2

**BESLUIT**

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die notule van die Korporatiewe Dienste Komitee se vergadering wat gehou is op Woensdag 03 April 2019, soos voorgelê.

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**BKN045/05/2019**

**NOTULE VAN DIE FINANSIËLE DIENSTE KOMITEE VIR KENNISNAME: WOENSDAG 03 APRIL 2019**  
9/1/2

**BESLUIT**

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die notule van die Finansiële Dienste Komitee se vergadering wat gehou is op Woensdag 03 April 2019, soos voorgelê.

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**BKN046/05/2019**

**NOTULE VAN DIE BODTOEKENNINGSKOMITEE VIR KENNISNAME**  
8/1/1

Geen

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**BKN047/05/2019**

**WYKSKOMITEES: KENNISNAME / BESPREKING VAN VERSLAE EN NOTULES**  
3/2/1/3

Geen

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**BKN048/05/2019**

**IN KOMITEE: AANBEVELINGS EN VERSLAE VOORGELÊ VIR OORWEGING DEUR DIE RAAD**

Geen

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**BKN049/05/2019**

**IN KOMITEE: BESLUIE INGEVOLGE GEDELEGEERDE BEVOEGDHEID EN ITEMS WAARVAN KENNIS GENEEM IS**

Geen

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**BKN050/05/2019**

**IN KOMITEE: NOTULES VAN DIE OPLEIDINGSKOMITEE SE VERGADERING VIR OORWEGING / KENNISNAME**

Geen

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**BKN051/05/2019**

**IN KOMITEE: NOTULES VAN DIE ARBEIDSFORUM SE VERGADERING VIR OORWEGING /  
KENNISNAME**

Geen

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***DIE VERGADERING VERDAAG OM 11:15***



***HIERMEE BEVESTIG EK DIE ONDERGETEKENDE DAT HIERDIE  
NOTULE SOOS BEKRAGTIG 'N WARE WEERGAWE IS VAN DIE VERRIGTINGE***

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**VOORSITTER  
(UITVOERENDE BURGEMEESTER)**

\_\_\_\_\_  
**DATUM**

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