

BERGRIVIER MUNISIPALITEIT / MUNICIPALITY

VISIE:

Bergrivier: 'n vooruitstrewende gemeenskap waar almal wil leef, werk, leer en speel op 'n menswaardige manier.

VISION:

Bergrivier: a prosperous community where all want to live, work and play in a dignified manner.



KERN WAARDES / CORE VALUES

We are all part of Bergrivier Municipality.
We render good services to ensure dignified living to all.
We are unashamedly pro-poor.
We believe in close innovative partnerships.
We believe in social and economic development of our area.
We care about our work and our colleagues.
We are disciplined.
We believe in good relationships.
We serve with pride.

WAARDE GEDREWE / VALUE DRIVEN

2019

NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VERGADERING GEHOU OP DINSDAG 30 APRIL 2019 OM 10:25 IN DIE RAADSAAL, MUNISIPALE KANTORE, PIKETBERG

TEENWOORDIG:

LEDE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE:

Rdh. RM van Rooy	[DA]	:	Uitvoerende Burgemeester
Rdd. SM Crafford	[DA]	:	Uitvoerende Onderburgemeester
Rdl. AJ du Plooy	[DA]	:	Lid van Burgemeesterskomitee
Rdl. M Wessels	[DA]	:	Lid van Burgemeesterskomitee

ANDER RAADSLEDE:

Rdh. A de Vries	[DA]	:	Speaker
Rdl. J Daniels	[DA]	:	Voorsitter van Korporatiewe Dienste Komitee (Artikel 79)

AMPTENARE:

Mnr. M Wüst	:	Direkteur Finansiële Dienste (waarnemende MM)
Mnr. JWA Kotzee	:	Direkteur Korporatiewe Dienste
Mnr R Kearns	:	Direkteur Tegniëse Dienste (waarnemend)
Mnr. D Carolissen	:	Direkteur Gemeenskapsdienste (waarnemend)
Mev. A van Sittert	:	Bestuurder: Strategiese Dienste
Me. Z Julius	:	Interne Ouditeur (waarnemend)
Mnr. NJ Scheepers	:	Hoof: Sekretariaat & Rekordsbestuur
Mev. V Willems	:	Klerk: Komitees
Mev. J Rosenberg	:	Senior Tikster



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AKSIE

BKN027/04/2019

OPENING EN VERWELKOMING

Die Hoof Sekretariaat en Rekordsbestuur open die vergadering met gebed, waarna die Voorsitter almal by die vergadering verwelkom en verskoning maak dat die vergadering laat begin het.

BKN028/04/2019

AANSOEKE OM VERLOF TOT AFWESIGHEID

3/3/1/4

Munisipale Bestuurder - verlof
Direkteur Tegnieuse Dienste – ander munisipale verpligtinge
Direkteur Gemeenskapsdienste - siekteverlof
Interne Ouditeur - verlof

BKN029/04/2019

VERKLARING VAN BELANGE INGEVOLGE SKEDULES 1 & 2 (GEDRAGSKODE VIR RAADSLEDE EN AMPTENARE)

3/3/1/6

Raadslede en Amptenare verklaar individueel dat hulle geen persoonlike belange met betrekking tot die items op die agenda het nie.

BKN030/04/2019

BEKRAGTIGING VAN DIE NOTULE VAN VORIGE VERGADERING: DONDERDAG 11 APRIL 2019

3/3/2/2

Dat die notule van die vergadering gehou op Donderdag 11 April 2019 bekragtig word.

BKN031/04/2019

SAKE VOORTSPRUITEND UIT VORIGE NOTULE

3/3/2/2

Geen

BKN032/04/2019

VERKLARINGS / MEDEDELINGS DEUR DIE VOORSITTER EN MUNISIPALE BESTUURDER

3/3/1/6

Die Voorsitter doen die volgende mededelings:

- Dat mnr. Keenin Abrahams se pa oorlede is;
- Dat mnr. Neelin Beikom se pa oorlede is;
- Dat mnr. Willam Don, 'n werknemer van Bergrivier Munisipaliteit, is opgeneem in die hospitaal; en
- Dat 'n ongeluk op Dinsdag 30 April 2019 plaasgevind het, waarin wrkers van Weskus Distriksmunisipaliteit betrokke was en een (1) persoon gesterf het.



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Die Voorsitter vra dat 'n minuut van stilte gehandhaaf word as medelye vir diegene wat iemand aan die dood afgestaan het.

(Die Uitvoerende Burgemeester versoek 'n dringende breek vanaf 10:25 – 10:55 om 'n ongelukkige inwoner te woord te staan)

BKN033/04/2019

ONDERHOUDE MET AFVAARDIGINGS

3/3/1/5

Geen

BKN034/04/2019

MOSIES / VRAE

3/3/1/1, 3/3/1/2

Geen

BKN035/04/2019

**ADDITIONAL ITEM FROM THE ACTING MUNICIPAL MANAGER: SUPPLY CHAIN MANAGEMENT
IMPLIMENTATION REPORT: MARCH 2019 AND THIRD QUARTER REPORT**

9/1/2

The acting Municipal Manager gave a brief summary of the item under discussion.

RECOMMENDATION: TO BE NOTED BY COUNCIL

The Executive Mayor considered and approved the report on the implementation of the Supply Chain Management Policy, and that should the contents of the report be acceptable, they be made public in accordance with Section 21A of the Municipal Systems Act.

BKN036/04/2019

MONITERING VAN WATERKRISIS

16/1/1

Geen

BKN037/04/2019

**MFMA SECTION 116(3) – PROPOSAL TO RENEW ALL ICT CONTRACTS ANNUALLY AT THE SOLE
DISCRETION OF THE MUNICIPALITY FOR A TWO YEAR PERIOD, EFFECTIVE FROM 01 JULY 2018
TO 30 JUNE 2020**

3/3/1/6

(An amended report was tabled in the meeting)

The Deputy Mayor gave a brief summary of the item as tabled in the meeting.

The acting Municipal Manager gave a brief explanation of the tender process in general.

The Executive Mayor gave the name of the members that should be on the



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Financial Investigation Committee namely: Chairperson of the Financial Services Committee, Chairperson of the MPAC, Director Financial Services and the Internal Auditor.

RECOMMENDATIONS: TO BE APPROVED BY COUNCIL

- (a) That Council approve this proposed amendment of all contractual agreements for ICT related systems and services, to be in effect for a period of three years at the sole discretion of Supply Chain Management, the reason being:
- (b) That Council approve the prescriptive provisions of Section 116(3) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) enabling Local Government institutions to amend contracts with service providers under certain conditions, being:
- i. The reasons for the proposed amendment have been tabled in the council of the municipality, and*
 - ii. the local community been given reasonable notice on the intention to amend the contract or agreement, and*
 - iii. has been invited to submit representations to the municipality.*
- (c) That Council approve the special terms and conditions to be introduced for ICT related Agreements effective from 01 July 2018, to ensure full compliance to all regulatory compliance requirements:
- (i) Regardless of the effective date of this Agreement and any of its Annexures, this Agreement will terminate not later than **30 June 2020**;
 - (ii) The Municipality, at its sole discretion will have the option to extend agreements annually to June 2020 dependent on the ICT strategy
 - (iii) The terms in respect of each Service Annexure, and/or Service shall be specified in the Service Level Agreement.

BKN038/04/2019
FRUITLESS & WASTEFUL EXPENDITURE – R.A. BOOYS: 2017/18 FINANCIAL YEAR
3/3/1/6

The Deputy Mayor gave a brief summary of the item as tabled in the meeting.

RECOMMENDATIONS: TO BE NOTED BY COUNCIL

1. That Council notes the amount of R2 042.02 be classified as fruitless and



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wasteful expenditure;

2. That the amount of R2 042.02 was recovered from the Manager: Human Resources, Ms AG Louw;
3. That the Standard Operating Procedure (SOP) for terminations be distributed to all relevant staff and that they acknowledge receipt of the SOP and confirm that they understand their responsibility;
4. That the Executive Mayor and the MEC for Local Government in the province and the Auditor-General be informed in writing by the Chief Financial Officer of:
 - 4.1 the fruitless and wasteful expenditure;
 - 4.2 the person held responsible;
 - 4.3 the steps taken to recover the fruitless & wasteful expenditure; and
 - 4.4 the steps taken to prevent a recurrence of such expenditure.

BKN039/04/2019
REVENUE MANAGEMENT ACTION PLAN
3/3/1/6

The Deputy Mayor gave a brief summary of the item as tabled in the meeting.

RESOLVED: TO BE NOTED BY COUNCIL

1. That Council note the Revenue Management Action Plan;
2. That the Manager: Income do an in-depth investigation on electricity line losses; and
3. That the Manager: Income provide a list of inactive meters to the Executive Mayoral Committee in May 2019, for consideration.

BKN040/04/2019
BRANDWEER TARIWE VIR WESKUS DISTRIKSMUNISIPALITEIT
9/1/2

Die Uitvoerende Onderburgemeester gee kortliks agtergrond oor die item onder bespreking.

**AANBEVELINGS: VIR GOEDKEURING DEUR DIE UITVOERENDE
BURGEMEESTERSKOMITEE**

1. Dat die Raad die onderstaande tariewe vir die lewering van brandweerdienste aan ander owerhede oorweeg en goedkeuring gee,

**MANAGER:
INCOME
(MAY 2019)**



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				TARIFF 2019 / 2020 R / C	TARIFF 2020 / 2021 R / C	TARIFF 2021 / 2022 R / C
1	FIRE SERVICES (INCLUDING VAT)					
	1		Attendance of any incident irrespective of number of vehicles and personal	2,200.00	2,320.00	2,450.00
			After the first hour of the following tariffs will be applicable	for first hour	for first hour	for first hour
	2		Major / Medium appliance Rescue pumps / Aerial appliance Including Personal (Standby)	1,100.00	1,160.00	1,225.00
				per hour or part thereof	per hour or part thereof	per hour or part thereof
	3		Hazmat Unit	1,100.00	1,160.00	1,225.00
				per hour or part thereof	per hour or part thereof	per hour or part thereof
	4		Auxiliary appliance (inclusive of manpower) Off-road , light/heavy rescue,	600.00	635.00	670.00
			Hazmat units (Standby)	per hour or part thereof	per hour or part thereof	per hour or part thereof
	5		Services vehicles (inclusive of manpower) LDV's and transporters (Standby)	600.00	635.00	670.00
				per hour or part thereof	per hour or part thereof	per hour or part thereof
	6		Trailers and units (inclusive of manpower) Fuel/hydrant trailer , BA trailer	350.00	370.00	390.00
			and command unit (Standby)	per hour or part thereof	per hour or part thereof	per hour or part thereof
	7		Personnel charges (cost if additional personnel are required) (Standby)			
	1		Chief Fire Officer	285.00	305.00	325.00
	2		Assistant Chief Fire Officer	325.00	345.00	370.00
	3		District Commander	285.00	305.00	325.00
	4		Station Senior Officer	255.00	270.00	290.00
	5		Platton Officers	195.00	206.00	220.00
	6		Senior Fire Fighters	140.00	148.00	156.00
			Fire Fighters	130.00	138.00	146.00
			Learner Firefighter	110.00	116.00	123.00
			EPWP Learner Fire Fighter	40.00	43.00	46.00
				per hour or part thereof	per hour or part thereof	per hour or part thereof
	8		Specialized Consumable material (Standby)	Replacement cost plus 10%	Replacement cost plus 10%	Replacement cost plus 10%
	9		Humanitarian calls			
	1		Motor vehicle accidents	Applicable tariff	Applicable tariff	Applicable tariff
	2		Rescues	as in 1.1 - 6	as in 1.1 - 6	as in 1.1 - 6
	10		Spillages	Applicable tariff	Applicable tariff	Applicable tariff
	1		Major (Road or rail)	as in 1.1 - 6	as in 1.1 - 6	as in 1.1 - 6
	11		Vegetation Fires	Applicable tariff	Applicable tariff	Applicable tariff
				as in 1.1 - 6	as in 1.1 - 6	as in 1.1 - 6
	12		Services rendered outside area of jurisdiction	Applicable tariff	Applicable tariff	Applicable tariff
				as in 1.1 - 6	as in 1.1 - 6	as in 1.1 - 6
				plus 10%	plus 10%	plus 10%
	13		Monotoring incidents	Applicable tariff	Applicable tariff	Applicable tariff
				as in 1.1 - 6	as in 1.1 - 6	as in 1.1 - 6



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			TARIFF 2019 / 2020 R / C	TARIFF 2020 / 2021 R / C	TARIFF 2021 / 2022 R / C
14		Fire fighting Services rendered on the property of a paid up FPA member that has implemented his Business Unit Plan in respect of fire safety and risk management	Free of charge	Free of charge	Free of charge
15		Certified copy of incident report (Per Copy)	140.00	148.00	160.00
16		Sundry services and hire charges			
	1	Use of portable plant and machinery : (Per Hour)	230.00	242.42	260.00
	2	Damage Equipment	Cost plus 10%	Cost plus 10%	Cost plus 10%
	3	Utilisation of external services	Suppliers Account plus 10%	Suppliers Account plus 10%	Suppliers Account plus 10%
17		17 Fire Prevention tariff			
	1	Renewal of Licence to store petroleum	490.00	520.00	550.00
	2	Approval of LPG installation plans (Per hour or part thereof)	490.00	520.00	550.00
	3	Approval of petroleum storage plans (Per hour or part thereof)	490.00	520.00	550.00
	4	Approval of bulk storage hazardous installation (Per hour or part thereof)	490.00	520.00	550.00
	5	Approval of building plans - fire protection / requirements (Per hour or part thereof)	490.00	520.00	550.00
	6	Inspections (Excluding Farm Land) (Per hour or part thereof)	765.00	810.00	860.00
	7	Reinspection (Per hour or part thereof)	765.00	810.00	860.00
	8	Certification of premises (Per hour or part thereof)	490.00	520.00	550.00
	9 1	Issuing of control burning permits (Per hour or part thereof)	700.00	740.00	880.00
	2	Members of a Fire Protection Association	free of charge	free of charge	free of charge
	10 1	Investigation (Per hour of part thereof)	765.00	810.00	860.00
	2	Investigation (External Service Provider)	Suppliers account	Suppliers account	Suppliers account
	11	Lectures / Evacuation drills (Per hour or part thereof)	765.00	810.00	860.00
	12	Issuing of certification of competency (Per hour or part thereof)	765.00	810.00	860.00
	13	Public Education	No charge	No charge	No charge
	14	Approval of rational designs (Per hour or part thereof)	490.00	520.00	550.00
	15	Approval of major hazardous installation reports (Per hour or part thereof)	490.00	520.00	550.00

2. Dat bogenoemde tariewe geadverteer word vir kommentaar; en
3. Dat die tariewe ingesluit word in die finale Begroting vir goedkeuring in Mei 2019.

BKN041/04/2019

2018/19 QUARTERLY BUDGET AND PERFORMANCE REPORT FOR QUARTER 3: 1 JANUARY – 31 MARCH 2019 SUBMITTED IN TERMS OF SECTION 52(d) OF THE MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003)

The Manager: Strategic Services gave a brief summary of the item under discussion.

RECOMMENDATIONS: TO BE NOTED BY THE EXECUTIVE MAYORAL COMMITTEE AND COUNCIL

1. That the quarterly performance report for Quarter 3 (1 January – 31 March 2019) be noted.
2. That this report be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003.



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BKN042/04/2019
AFSKRYF VAN ONINBAAR SKULDE
3/3/1/6

Die Uitvoerende Onderburgemeester gee kortliks agtergrond oor die item onder bespreking.

**AANBEVELINGS: VIR GOEDKEURING DEUR DIE UITVOERENDE
BURGEMEESTERSKOMITEE**

Dat die volgende bedrae as oninbare skuld afgeskryf word:

1. Rekening 1 : 57286 R 85 842.94;
2. Rekening 2 : 317336 R 11 194.02; en
3. Rekening 3 : 677512 R 725.00 plus rente ten bedrae van R 74.69.

BKN043/04/2019
VOORSTEL VIR AFSKRYF VAN GROOT UITSTAANDE DEBITEURE
3/3/1/6

Die Uitvoerende Onderburgemeester gee kortliks agtergrond van die item onder bespreking.

BESLUIT

Dat 'n lys van alle debiteure ouer as 90 dae aan die Finansiële Dienste Komitee voorgelê word in Junie maand 2019 vir goedkeuring/oorweging.

BKN044/04/2019
REVIEW OF THE PERFORMANCE AND AUDIT CHARTER 2018/2019
12/2/2/1

The Executive Mayor gave a brief summary of the item under discussion.

RESOLUTIONS

1. That the Performance and Audit Committee consider and approve the amendment of Section 6 of the Performance and Audit Committee Charter;
2. That the Performance and Audit Committee Charter be tabled to the Executive Mayoral Committee for consideration and to Council for final approval; and
3. That the combined assurance policy be placed on the agenda of the next Performance and Audit committee meeting for discussion.

**BESTUURDER
INKOMSTE**

**DIREKTEUR
FINANSIËLE
DIENSTE
(JUNIE 2019)**



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BKN045/04/2019

**FURTHER EXTENSION REQUIRED OF SERVICE LEVEL AGREEMENT BETWEEN BERGRIVIER
MUNICIPALITY AND THREE OTHER MUNICIPALITIES FOR THE DELIVERY OF BULK WATER
SERVICES**

12/2/21

The Executive Mayor gave a brief summary of the item under discussion.

RESOLUTIONS

1. That the Executive Mayoral Committee note the content of the draft third addendum to the agreement and approve it in principle; and
2. That the Municipal Manager be mandated to sign the third addendum to the agreement on behalf of Bergvliet Municipality.

**MUNICIPAL
MANAGER
(ACTING)**

BKN046/04/2019

**NOTULE VAN DIE GEMEENSKAPSDIENSTE KOMITEE VIR KENNISNAME: DINSDAG 05 FEBRUARIE
2019**

9/1/2

KENNIS GENEEM

BKN047/04/2019

NOTULE VAN DIE TEGNIESE DIENSTE KOMITEE VIR KENNISNAME: DINSDAG 05 FEBRUARIE 2019

9/1/2

KENNIS GENEEM

BKN048/04/2019

**NOTULE VAN DIE KORPORATIEWE DIENSTE KOMITEE VIR KENNISNAME: WOENSDAG 06
FEBRUARIE 2019**

9/1/2

KENNIS GENEEM

BKN049/04/2019

**NOTULE VAN DIE FINANSIËLE DIENSTE KOMITEE VIR KENNISNAME: WOENSDAG 06 FEBRUARIE
2019**

9/1/2

KENNIS GENEEM

BKN050/04/2019

NOTULE VAN DIE BODTOEKENNINGSKOMITEE VIR KENNISNAME

8/1/1

Geen



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BKN051/04/2019

WYKSKOMITEES: KENNISNAME / BESPREKING VAN VERSLAE EN NOTULES

3/2/1/3

Geen

BKN052/04/2019

**NOTULES VAN DIE PRESTASIE- EN OUDITKOMITEE VIR KENNISNAME: DONDERDAG 06
DESEMBER 2018**

8/1/1

KENNIS GENEEM

BKN053/04/2019

**NOTULES VAN DIE RISIKOBESTUURSKOMITEE VIR KENNISNAME: WOENSDAG 28 NOVEMBER
2018**

8/1/1

KENNIS GENEEM

BKN054/04/2019

IN KOMITEE: AANBEVELINGS EN VERSLAE VOORGELÊ VIR OORWEGING DEUR DIE RAAD

Geen

BKN055/04/2019

**IN KOMITEE: BESLUIE INGEVOLGE GEDELEGEERDE BEVOEGDHEID EN ITEMS WAARVAN
KENNIS GENEEM IS**

Geen

BKN056/04/2019

**IN KOMITEE: NOTULES VAN DIE OPLEIDINGSKOMITEE SE VERGADERING VIR OORWEGING /
KENNISNAME**

Geen

BKN057/04/2019

**IN KOMITEE: NOTULES VAN DIE ARBEIDSFORUM SE VERGADERING VIR OORWEGING /
KENNISNAME**

Geen



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DIE VERGADERING VERDAAG OM 11:10



***HIERMEE BEVESTIG EK DIE ONDERGETEKENDE DAT HIERDIE
NOTULE SOOS BEKRAGTIG 'N WARE WEERGAWE IS VAN DIE VERRIGTINGE***

**VOORSITTER
(UITVOERENDE BURGEMEESTER)**

DATUM
